

# Engineering Administration

## Health and Safety Committee



Faculty of Applied Science and Engineering  
University of Toronto

### MINUTES

**Date:** May 19, 2009

**Time:** 11:00AM

**Location:** Galbraith Building, GB173

Member	Present (P) Absent (A)	Member Category (* )	Certified Member (X)	Work Location
Bryan, Gloria	(P)	E(USWA)Ex-Officio		Operations
Chong, Alan	(P)	M		ECP
Conte, Angie	(P)	W(USWA)		Finance
Foster, Jason	(P)	M		Engineering Science
Grife, Lesley	(A)	W(USWA)		RO
Moore, S	(P)	W(USWA)		Operations
(*) W-Worker/Non-management		M-Management		E-Ex-officio

**1) MINUTES OF THE PREVIOUS MEETING:**

Minutes of the previous meeting were approved by the committee.

---

**2) INSPECTIONS:**

To be discussed at our next meeting and in the meantime Gloria will initiate an email with the inspection email.

---

**3) OTHER BUSINESS:**

a) *Committee Membership:*

Looking for committee memberships to replace J. Bukiejko, L. Ng and S. Romas.

b) *Inspection Memo:*

Jason to develop memo for distribution.

Gloria will follow up on the purchase of the First Aid Kits for the various departments.

---

**4) NEXT MEETING:**

The next meeting is scheduled for Tuesday August 18, 2009. Might set another date in September, 2009.

**SIGNATURE:**

---

(Gloria Bryan, Ex-officio, Faculty Joint Health and Safety Committee)

cc: Engineering Administration Health and Safety Website  
Office of Environmental Health and Safety, 215 Huron Street, 7<sup>th</sup> Floor