

Engineering Administration

Health and Safety Committee



Faculty of Applied Science and Engineering
University of Toronto

MINUTES

Date: December 1 2009

Time: 9:00AM

Location: Galbraith Building, GB173

Member	Present (P) Absent (A)	Member Category (*)	Certified Member (X)	Work Location
Bryan, Gloria	(P)	E (USWA) Ex-Officio		Operations
Joanna Bujiejko	(P)	M		HR
Chong, Alan	(P)	M		ECP
Conte, Angie	(P)	W (USWA)		Finance
Foster, Jason	(P)	M		Engineering Science
Grife, Lesley	(P)	W (USWA)		RO
Moore, S	(P)	W (USWA)		Operations
(*) W-Worker/Non-management		M-Management		E-Ex-officio

1) SPACE ALLOCATION INSPECTIONS:

Discussion of space allocations inspection was distributed as follows:

- A) Leslie Grife to inspect Galbraith Building
 - B) Sean Moore and Alan Chong to inspect Sanford Fleming Building, Engineering Annex and 245 College Street
 - C) Joanna Bukiejko to inspect Bahen Centre for Information Technology – BCIT House (Decanal Suite), BA 1st and BA 8th Floors
 - D) Jason Foster to inspect Bahen Centre for Information Technology – 2nd Floor (Engineering Science)
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2) OTHER BUSINESS:

- A) Jason to look into the set-up of Wikipedia for shared access to EAHSC documents (mainly inspection updates) and discuss with ECF.
 - B) Leslie reported on the Galbraith Building incident involving emergency services and noted that it was very difficult for emergency service to get in the elevator with a stretcher. She also, mentioned that there is no wheelchair access to GB Lobby nor signage indicating where to access wheelchair access.
 - C) Gloria mentioned the need to improve signage in GB/ SF and BCIT
 - D) Alan mentioned how dangerous the pedestrian crossing across from the Bahen Centre and Galbraith Building can be during class time.
 - E) Leslie reported the need to follow up on the safety of skateboarders skating across St. George from BCIT to GB
 - F) Lastly, Gloria reported on the gas smell in the Galbraith courtyard. She will follow up with Facilities and Services ER Call Centre regarding protocol (reporting, etc.)
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SIGNATURE:

(Gloria Bryan, Ex-officio, Faculty Joint Health and Safety Committee)

cc: Engineering Administration Health and Safety Website
Office of Environmental Health and Safety, 215 Huron Street, 7th Floor