MEMORANDUM

To: Executive Committee of Faculty Council (November 2, 2015)
    Faculty Council (December 8, 2015)

From: Professor Graeme Norval
       Chair, Undergraduate Curriculum Committee

Date: October 15, 2015

Re: Proposed Session Dates for the 2016-2017 Academic Year

REPORT CLASSIFICATION

This is a major policy matter that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members present and voting to carry).

BACKGROUND

The Undergraduate Curriculum Committee is responsible for determining the session dates through consultation with the Colleges and Residences, as well as with the University holiday schedule. The curriculum model requires 12.8 weeks of term.

STRUCTURE

<table>
<thead>
<tr>
<th>Proposed APSC Session Dates for 2016-2017</th>
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<tr>
<td><strong>APSC</strong></td>
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<tr>
<td>First day of fall classes</td>
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<td>Thanksgiving</td>
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<td>Last day of fall classes</td>
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<td>Exam Study Day</td>
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<td>Fall exams start*</td>
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<td>Fall exams end</td>
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<td>Number of instructional days</td>
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First day of winter classes | Monday Jan 9
---|---
Reading Week | February 20-24
Last day of winter classes | Thursday April 13
Good Friday | Friday April 14
Winter exams start | Monday April 17
Winter exams end | Friday April 28
Number of instructional days | 64 days/12.8 weeks

*Fall exam period will need to include exams on Saturday December 10 and 17 to give 10 examination days

**Proposed APSC Session Dates for Summer 2016**

May/June Term
Classes start May 9, 2016
Classes end June 23, 2016
Exam period June 24-29, 2016
Total of 33 instructional days (equivalent to a 13.2 week term, as courses will meet twice per week)

July/August Term
Classes start July 4, 2016
Classes end August 19, 2016
Exam period August 22-26, 2016
Total of 34 instruction days (equivalent to 13.6 week term, as courses will meet twice per week)

**Tentative Session Dates for Summer 2017**

May/June Term
Classes start May 8, 2017
Classes end June 23, 2017
Exam period June 26-29, 2017
Total of 34 instruction days (equivalent to a 13.6 week term, as courses will meet twice per week)

July/August Term
Classes start July 3, 2017
Classes end August 18, 2017
Exam period August 21-25, 2017
Total of 34 instruction days (equivalent to a 13.6 week term, as courses will meet twice per week)
**PROCESS**

The Undergraduate Curriculum Committee is composed of representatives from each program; the Vice-Dean, Undergraduate Studies; the Chair, First Year; the Associate Dean, Cross-Disciplinary Programs; and the Registrar's Office. The Committee meets regularly, and reviews changes to the curriculum.

**PROGRAM**

All programs are involved in these changes, and the impact on students in the various programs has been considered.

**PROPOSAL/MOTION**

THAT the proposed session dates for the 2016-2017 academic year be approved.