



MEMORANDUM

To: Executive Committee of Faculty Council (November 3, 2016)
Faculty Council (December 1, 2016)

From: Professor Stark Draper
Chair, Admissions Committee

Date: October 20, 2016

Re: Admissions Committee Goals & Objectives 2017

REPORT CLASSIFICATION

This is a routine or minor policy matter that will be considered by the Executive Committee for approving and forwarding to Faculty Council for information.

GOALS & OBJECTIVES

1. Implementation of the new admissions system:

The Registrar's Office has hired a developer who is working on the new system. It is anticipated that the new system will be ready in place of the ASAP tool used for Ontario admissions by February, 2017. The Admissions Committee will provide feedback and direction in the implementation of the new tool.

2. Improve regularity of admission reports:

The Admissions Office will commit to weekly admission reports for December – June to update departments on application numbers, decisions and acceptances, including key demographics. For the 2018 cycle, this information will be accessible through the new admission system.

3. Development of Admissions Manual:

Creation of a manual that outlines the admissions processes, timelines, and admission requirements for Admission Committee members

4. Broad-based admissions process:

The 2017 Admission Cycle will be the third year of a three-year pilot of the Personal Profile. The online Personal Profile was implemented as part of the Faculty's Broad-Based approach to admissions. The Committee will review the results of the statistical analysis associated with the pilot project to determine how the Broad-Based Admissions process should evolve, which may include the use of the Personal Profile, calibration of high school performance and other non-academic factors.

5. Improved international decisions:

In an effort to diversify the international undergraduate population, the Admissions Committee must make more timely offers to applicants in key regions.

6. Use of English in average calculations:

The Admissions Committee must review the use of grade 12 English marks in average calculations to make more equitable decisions between those who speak English as a first language and those that require proof of English, while emphasizing the importance of communication.

MOTION/RECOMMENDATION FOR COUNCIL

For information.