MEMORANDUM

To: Executive Committee of Faculty Council
   Faculty Council (February 28, 2017)

From: Associate Professor Evan Bentz
      Chair, Undergraduate Curriculum Committee

Date: February 24, 2017

Re: Revised Session Dates for Summer 2017

REPORT CLASSIFICATION

This is a major policy matter that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members present and voting to carry).

BACKGROUND

The Undergraduate Curriculum Committee is responsible for determining the session dates through consultation with the Colleges and Residences, as well as with the University holiday schedule. The curriculum model requires 12.8 weeks of term.

Recently an error was discovered in the dates for Summer 2017, which were approved at the December 1, 2016 Faculty Council meeting. Revising these dates provides a much better schedule for students. It provides a week-long break following April exams and removes an unnecessary week lag between the end of May-June classes and the May-June exam period. It will also provide better alignment with University add/drop dates and refund schedules.

The revised dates pertain to the May-June 2017 term and are shown in red below. The previously approved dates for the July-August 2017 term do not require any adjustment.
### Proposed APSC Session Dates for 2017-2018

<table>
<thead>
<tr>
<th></th>
<th>APSC</th>
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</thead>
<tbody>
<tr>
<td>First day of fall classes</td>
<td>Thursday Sept 7</td>
</tr>
<tr>
<td>Thanksgiving</td>
<td>Monday Oct 9</td>
</tr>
<tr>
<td>Last day of fall classes</td>
<td>Wednesday Dec 6</td>
</tr>
<tr>
<td>Exam Study Day</td>
<td>Thursday Dec 7</td>
</tr>
<tr>
<td>Fall exams start*</td>
<td>Friday Dec 8</td>
</tr>
<tr>
<td>Fall exams end</td>
<td>Wednesday Dec 20</td>
</tr>
<tr>
<td>Number of instructional days</td>
<td>64 days/12.8 weeks</td>
</tr>
<tr>
<td>First day of winter classes</td>
<td>Monday Jan 8</td>
</tr>
<tr>
<td>Reading Week</td>
<td>February 19-23</td>
</tr>
<tr>
<td>Good Friday</td>
<td>Friday March 30</td>
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<tr>
<td>Last day of winter classes</td>
<td>Friday April 13</td>
</tr>
<tr>
<td>Winter study day</td>
<td>Monday April 16</td>
</tr>
<tr>
<td>Winter exams start</td>
<td>Tuesday April 17</td>
</tr>
<tr>
<td>Winter exams end</td>
<td>Monday April 30</td>
</tr>
<tr>
<td>Number of instructional days</td>
<td>64 days/12.8 weeks</td>
</tr>
</tbody>
</table>

Note that this schedule will require Saturday exams in the Fall of 2017

### Revised APSC Session Dates for Summer 2017

**May/June Term**
- Classes start May 8, 2017
- Classes end June 22, 2017
- Exam period June 23-30, 2017
- Total of 33 instructional days (equivalent to a 13.2 week term, as courses will meet twice per week)

**July/August Term**
- Classes start July 4, 2017
- Classes end August 18, 2017
- Exam period August 21-25, 2017
- Total of 33 instruction days (equivalent to 13.2 week term, as courses will meet twice per week)

### Tentative Session Dates for Summer 2018

**May/June Term**
- Classes start May 7, 2018
- Classes end June 22, 2018
Exam period June 25-29, 2018
Total of 34 instruction days (equivalent to a 13.6 week term, as courses will meet twice per week)

July/August Term
Classes start July 3, 2018
Classes end August 17, 2018
Exam period August 20-24, 2018
Total of 33 instruction days (equivalent to a 13.2 week term, as courses will meet twice per week)

PROCESS

The Undergraduate Curriculum Committee is composed of representatives from each program; the Vice-Dean, Undergraduate Studies; the Chair, First Year; the Associate Dean, Cross-Disciplinary Programs; and the Registrar’s Office. The Committee meets regularly, and reviews changes to the curriculum.

PROGRAM

All programs are involved in these changes, and the impact on students in the various programs has been considered.

PROPOSAL/MOTION

THAT the revised session dates for Summer (May-June) 2017 be approved as described in Report 3524 Revised, dated February 24, 2017.