



University of Toronto

FACULTY OF APPLIED SCIENCE AND ENGINEERING
OFFICE OF THE DEAN

MEMORANDUM

2007/08-01

To: Members of the Institute of Biomaterials and Biomedical Research (IBBME)

From: Cristina Amon, Dean, Faculty of Applied Science and Engineering

Date: July 23, 2007

**Re: Advisory Committee on the Appointment of a Director of IBBME –
Call for Nominations**

In accordance with the [Policy on Appointment of Academic Administrators](#), we will be commencing the process to seek approval of an Advisory Committee on the appointment of a Director of the Institute of Biomaterials and Biomedical Research.

The Committee should normally be composed as follows:

- the Dean of the Faculty or School or representative who shall chair the committee;
- three to five members of the teaching staff appointed to the Centre or Institute;
- one or two students where appropriate;
- two to four other qualified individuals, at least two of whom shall be from outside the Centre or Institute; and
- a librarian, where appropriate.

Members of IBBME are invited to nominate individuals to serve on the Advisory Committee. As well, any suggestions you might have for a Director are welcome at this time. Please forward your suggestions to the attention of:

Margaret McKone
Director, Office of the Dean
Faculty of Applied Science and Engineering
35 St. George Street, Room 170
Fax: (416) 978-4859 / Email: m.mckone@utoronto.ca

We very much look forward to your input.

Copies: David Mock, Dean, Faculty of Dentistry
Susan Pfeiffer, Dean, School of Graduate Studies and Vice-Provost, Graduate Education
Catharine Whiteside, Dean, Faculty of Medicine