MEMORANDUM

To: Members of the Institute of Biomaterials and Biomedical Engineering

From: Cristina Amon, Dean, Faculty of Applied Science & Engineering
      Daniel Haas, Dean, Faculty of Dentistry
      Catharine Whiteside, Dean, Faculty of Medicine

cc: Cheryl Misak, Vice-President and Provost
    Brian Corman, Dean, School of Graduate Studies and Vice-Provost, Graduate Education
    FASE Chairs and Directors

Date: September 12, 2012

Re: Advisory Committee on the Appointment of a Director, Institute of Biomaterials and Biomedical Engineering: Call for Nominations

Professor Paul Santerre’s term as Director, Institute of Biomaterials and Biomedical Engineering ends on June 30, 2013. In accordance with the Policy on Appointment of Academic Administrators, we will be commencing the process to seek approval of an Advisory Committee to the Dean on the appointment of a Director, Institute of Biomaterials and Biomedical Engineering.

The Committee should normally be composed as follows:

- the Dean of the Faculty or School or representative who shall chair the committee;
- three to five members of the teaching staff appointed to the Institute;
- one or two students where appropriate;
- two to four other qualified individuals, at least two of whom shall be from outside the Institute; and
- a librarian, where appropriate.

Members of the Institute of Biomaterials and Biomedical Engineering are invited to nominate individuals to serve on the Advisory Committee, along with the justification for them, by September 19, 2012. Please forward your suggestions to the attention of:

Christina da Rocha-Feeley
Director, Office of the Dean
Email: cdarocha@ecf.utoronto.ca

Thank you for your input.