MEMORANDUM

To: Faculty, Staff and Students, Faculty of Applied Science and Engineering
PDAD&C

From: Cheryl Misak, Vice-President and Provost
CC: President David Naylor
The Bulletin

Date: March 19, 2010
Re: Nominations for the Advisory Search Committee for Dean of the Faculty of Applied Science and Engineering

On June 30, 2011, Professor Cristina Amon will complete her first term as Dean of the Faculty of Applied Science and Engineering. Professor Amon is eligible for re-appointment.

In accordance with Section 60 of the Policy on Appointment of Academic Administrators, I am writing to call for nominations of individuals to serve on the advisory committee that will advise the President on the appointment of a Dean. The Policy mandates the potential composition of the advisory committee as follows:

- The Vice-President and Provost or representative (Chair);
- Three to five members of the teaching staff of the Faculty;
- One to three students of the Faculty;
- The Dean of the School of Graduate Studies or representative;
- A librarian, where appropriate;
- Two or three other qualified scholars from within or outside this University, but outside the Faculty;
- In addition, the committee may include an alumnus/a, a member of the administrative staff, and a senior member of the appropriate professional community.

The advisory committee will begin meeting this spring.

Nominations for the committee should be sent by April 6, via the Vice-President and Provost’s web site online form at http://www.provost.utoronto.ca/committees/advisory/APSE.htm

Questions should be directed to Helen Lasthiotakis, Director, Academic Programs and Policy by phone at 416.946.0501 or email h.lasthiotakis@utoronto.ca.