MEMORANDUM

To: Members of the Faculty of Applied Science and Engineering
From: Cristina Amon, Dean
Date: December 7, 2012
Re: Task Force to Create a Research Based Post-Graduate Program in Engineering Education

I am pleased to announce that the Faculty of Applied Science and Engineering has established a Task Force to consider the creation of a research based post-graduate program in engineering education. The Task Force will review related aspects of engineering education both within and beyond our University and propose strategic options for the future.

MANDETE
1. Review the status and activities relating research on engineering education within the University of Toronto and beyond
2. Review existing post-graduate programs in engineering education
3. Identify options along with their benefits and drawbacks
4. Recommend strategic options so as to create a vision for a post-graduate program on engineering education within our Faculty
5. Evaluate and recommend appropriate administrative structures and identify required resources

PROCESS
The Task Force will seek input from key stakeholders and other interested parties. Its findings will be documented in the form of a report to the Dean. Required administrative approvals for the options identified will be identified as part of the process. If required, a motion based upon the report (in its entirety or in modified form) will be submitted to Faculty Council for approval.

I am grateful to the following individuals who have agreed to serve on this Task Force:

- Greg Evans, Professor, Chemical Engineering and Applied Chemistry (Chair)
- Chris Damaren, Vice-Dean, Graduate Studies, Faculty of Applied Science and Engineering
- Susan McCahan, Vice-Dean, Undergraduate, Faculty of Applied Science and Engineering
- Patricia Sheridan, Graduate student
- Elizabeth Smyth, Vice-Dean, Programs, SGS, Professor, OISE
- Zeb Tate, Assistant Professor, Electrical and Computer Engineering
- Deborah Tihanyi, Senior Lecturer, Engineering Communication Program
- Jim Wallace, Professor, Mechanical and Industrial Engineering
- Catherine Chan, Administrative Support