![University of Toronto — Faculty of Applied Science & Engineering]

<div align="right">**Report No. 3413**</div>

MEMORANDUM

To:	Executive Committee of Faculty Council
From:	Professor Wei Yu Chair, Teaching Methods and Resources Committee
Date:	November 13, 2013 for December 11, 2013 Faculty Council Meeting
Re:	**Teaching Methods and Resources Committee Goals for 2013-2014**

REPORT CLASSIFICATION

This is a routine matter that will be considered by the Executive Committee for approving and forwarding to Faculty Council for information.

COMMITTEE GOALS

In addition to routine matters, such as managing the teaching award process, the Teaching Methods and Resources Committee (TMRC) has identified the following goals for 2013-2014:

1. Implementation of Online Teaching Evaluation

TMRC will closely work with the Faculty Registrar's office and the Centre for Teaching Support and Innovation (CTSI) to offer assistance on the implementation of the new online teaching evaluation. Activities include:

- Develop a Guidelines and Procedures document for teaching evaluation;
- Monitor the teaching evaluation response rate for December 2013, identify possible issues, and suggest possible changes for future implementation.

2. Teaching Technologies

- Examine the possibility of using computing facilities for examination;
- Provide feedback on the renewal of licenses for Blackboard, Turnitin, and iclickers, all of which are up for renewal in 2015. TMRC will initiate a consultation process for collecting feedback on license renewal.

3. Workshop on Effective Teaching

TMRC will explore the sponsoring of a seminar series, or a workshop, or a professional development day for instructors and TAs in the Faculty on effective teaching practices.

4. Review of Terms and References for TMRC

We will review the terms and references of the Committee to ensure they are still relevant and up-to-date. This may include the expansion of membership to include a member from the Engineering Communication Program.

PROPOSAL/MOTION

For information.