



## MEMORANDUM

**To:** Executive Committee of Faculty Council (March 21 and 29, 2017)  
Faculty Council (April 10, 2017)

**From:** Associate Professor Evan Bentz  
Chair, Undergraduate Curriculum Committee

**Date:** March 29, 2017

**Re:** Minor Curriculum Changes, 2017-2018

---

## REPORT CLASSIFICATION

This is a routine or minor policy matter that was approved by the Executive Committee for forwarding to Faculty Council for information.

## BACKGROUND

The Undergraduate Curriculum Committee is tasked with managing the curriculum change process for the Faculty. This report summarizes minor program course changes for the upcoming academic year.

## STRUCTURE

The following minor changes are proposed for the 2017-2018 academic year.

1. Division of Engineering Science

It is proposed that AER525H1 – Robotics be moved from the fall term to the winter term to accommodate a scheduled medical leave by the instructor. Moving the course temporarily to the winter term will be the least disruptive option for the students.

2. Department of Chemical Engineering & Applied Chemistry

It is proposed that CHE451 – Petroleum Engineering be moved to the winter term because Professor Norval, the course champion and only faculty member positioned to offer the course, will be on leave from July 1 to December 31, 2017 and the department does not wish to hire a sessional lecturer to reduce the student experience of this important technical elective. Professor Norval has agreed to deliver the course upon his return in January 2018.

**PROGRAM(S)**

The impact on students in the relevant programs has been considered.

**PROCESS AND CONSULTATION**

This proposal has been reviewed and approved by the Undergraduate Curriculum Committee, which is comprised of faculty representatives from each undergraduate program; undergraduate students; the Vice-Dean, Undergraduate Studies; the Chair of First Year; the Associate Dean, Cross-Disciplinary Programs; and the Registrar. The Committee meets regularly and reviews changes to the undergraduate curriculum.

**PROPOSAL/MOTION**

For information.