



MEMORANDUM

To: Executive Committee of Faculty Council (February 7, 2018)
Faculty Council (February 27, 2018)

From: Associate Professor Evan Bentz
Chair, Undergraduate Curriculum Committee

Date: January 23, 2018

Re: **Proposed Session Dates for the 2018-2019 Academic Year**

REPORT CLASSIFICATION

This is a major policy matter that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members present and voting to carry).

BACKGROUND

The Undergraduate Curriculum Committee is composed of representatives from each undergraduate program; the Vice-Dean, Undergraduate Studies; the Vice-Dean, First Year; the Associate Dean, Cross-Disciplinary Programs; the Director, First Year Curriculum; the Registrar's Office; undergraduate students; the Faculty's Teaching and Learning Specialist; the Faculty's Scheduling Officer; and representatives from IBBME, UTIAS, the Engineering Communication Program, and the Engineering and Computer Science Library. The Committee meets regularly, and reviews changes to the curriculum.

The Undergraduate Curriculum Committee is also responsible for determining session dates for each academic year through consultation with the Colleges and Residences, as well as with the University holiday schedule. The curriculum model requires 12.8 weeks of term.

PROPOSED SESSION DATES

	Tentative APSC Session Dates for 2018-2019	Arts and Science 2018-2019 (reference)
APSC First Day of Fall Classes	Thursday Sep 6, 2018	Thursday Sep 6, 2018
Thanksgiving	Monday Oct 8, 2018	Monday Oct 8, 2018
Fall Term Reading Week	None	Nov 5-9, 2018
Last Day of Fall Classes	Wednesday Dec 5, 2018 (We require 12.8 weeks of lecture, 64 teaching days)	Dec 5, 2018, most F/Y classes end (Makeup Monday, Dec 6)
Fall Exam Study Day	Thursday Dec 6, 2018	Friday Dec 7, 2018
Fall Exams Start*	Friday Dec 7, 2018	Saturday Dec 8, 2018
Fall Exams End	Friday Dec 21, 2018	Friday Dec 21, 2018
Holiday Break	Dec 24, 2018- Jan 4, 2019	Dec 24, 2018-Jan 4, 2019
First Day of Winter Classes	Monday Jan 7, 2019	Monday Jan 7, 2019
Emergency Fall Exam Day**	Saturday Jan 12, 2019	None
Reading Week	Feb 18-22, 2019	Feb 18-22, 2019
Last Day of Winter Classes	Thursday Apr 11, 2019	Friday Apr 5, 2019
Passover (for information) April 19-27 First two dates Last two dates	See below	
Winter Exam Study Day	Friday Apr 12, 2019	None for 2019
Winter Exams Start	Monday Apr 15, 2019	Sat Apr 6, 2019
Good Friday	Friday Apr 19, 2019 (No exams)	Fri Apr 19, 2019
Winter Exams End	Tuesday Apr 30, 2019 (No exams on Apr 19. We may require exams on Saturdays Apr 20 and 27)	Tuesday Apr 30, 2019

Requirement: Fall and Winter Number of instructional days: 64 days/12.8 weeks

*Note that this schedule will require Saturday exams in the Fall of 2018 and possibly Winter of 2019.

** Emergency Fall Exam Day: First Saturday in January to address any snow day during the Dec 2018 exam period.

Summer Session (F/S) 2018

May/June Term

First day of F classes: May 7

Last day of F classes: June 22

Exams: June 25 to June 29

July/August Term

First day of S classes: July 3

Last date of S classes: Aug 16

Exams: August 17 to August 24

Y Term, if any

May 7 to August 16

Tentative Summer Session (F/S) 2019

May/June Term

First day of F classes: May 6

Last day of F classes: June 21

Exams: June 24 to June 28

July/August Term

First day of S classes: July 2

Last date of S classes: Aug 15

Exams: August 16 to August 23

Y Term, if any

May 6 to August 15

PROGRAM

All programs are involved in these changes and the impact on students in the various programs has been considered.

PROPOSAL/MOTION

THAT the session dates for the 2018-2019 academic year be approved as described in Report 3577.

2018 - 2019 Fall-Winter, APSC

July						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11

August						
S	M	T	W	T	F	S
29	30	31	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

September						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6
						17

October						
S	M	T	W	T	F	S
30	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31	1	2	3
4	5	6	7	8	9	10
						22

November						
S	M	T	W	T	F	S
28	29	30	31	1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	1
2	3	4	5	6	7	8
						22

December						
S	M	T	W	T	F	S
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31	1	2	3	4	5
						22

January						
S	M	T	W	T	F	S
30	31	1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31	1	2
3	4	5	6	7	8	9
						19

February						
S	M	T	W	T	F	S
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2
3	4	5	6	7	8	9
						15







March						
S	M	T	W	T	F	S
24	25	26	27	28	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31	1	2	3	4	5	6
						21

April						
S	M	T	W	T	F	S
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	1	2	3	4
5	6	7	8	9	10	11
						9

May						
S	M	T	W	T	F	S
28	29	30	1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	1
2	3	4	5	6	7	8

June						
S	M	T	W	T	F	S
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	1	2	3	4	5	6

Sep 3	Labor Day
Sep 6	F/Y classes start
Oct 8	Thanksgiving
None	Fall Reading week
Dec 6	most F/Y classes end
64	Number of Instructional Da
Dec 6	Study break
Dec 7-21	F exams/Y midterms
Dec 24-	University closed
Jan 4	University reopens
Jan 7	S classes start/Y resume
Jan 12	Fall Emergency Exam Day*
Feb 18-22	Winter reading week
Feb 18	Family Day holiday
April 11	S/Y classes end
64	Number of Instructional Da
April 12	Study break
Apr 19	Good Friday
April 15 - 30	S and Y Exam Period

Legend	
	Start of classes
	Reading week
	End of classes
	Exam day
	Reserved for Sat exam
	Holiday

(*) Fall Emergency Exam Day: First Saturday in the Winter Term.