



MEMORANDUM

To: Executive Committee of Faculty Council (February 5, 2019)
Faculty Council (February 27, 2019)

From: Associate Professor Evan Bentz
Chair, Undergraduate Curriculum Committee

Date: January 23, 2019

Re: **Proposed Session Dates for the 2019-2020 Academic Year**

REPORT CLASSIFICATION

This is a major policy matter that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members present and voting to carry).

BACKGROUND

The Undergraduate Curriculum Committee is composed of representatives from each undergraduate program; the Vice-Dean, Undergraduate Studies; the Vice-Dean, First Year; the Associate Dean, Cross-Disciplinary Programs; the Director, First Year Curriculum; the Registrar's Office; undergraduate students; the Faculty's Teaching and Learning Specialist; the Faculty's Scheduling Officer; and representatives from IBBME, UTIAS, the Engineering Communication Program, and the Engineering and Computer Science Library. The Committee meets regularly, and reviews changes to the curriculum.

The Undergraduate Curriculum Committee is also responsible for determining session dates for each academic year through consultation with the Colleges and Residences, as well as with the University holiday schedule. The curriculum model requires 12.8 weeks of term.

PROPOSED SESSION DATES

	Tentative APSC Session Dates for 2019-2020	Arts and Science 2019-2020 (reference)
APSC First Day of Fall Classes	Thursday Sep 5, 2019	Thursday Sep 5, 2019
Thanksgiving	Monday Oct 14, 2019	Monday Oct 14, 2019
Fall Term Reading Week	None	November 4-8, 2019
Last Day of Fall Classes	Wednesday Dec 4, 2019 (We require 12.8 weeks of lecture, 64 teaching days)	Wednesday, Dec 4, 2019
Fall Exam Study Day	Thursday Dec 5, 2019	Friday Dec 6, 2019
Fall Exams Start	Friday Dec 6, 2018	Saturday, Dec 7, 2019
Fall Exams End	Friday Dec 20, 2018	Thursday Dec 19, 2019
Holiday Break	Dec 23, 2019-Jan 3, 2020	Dec 23, 2019-Jan 3, 2020
First Day of Winter Classes	Monday Jan 6, 2020	Monday Jan 6, 2020
Emergency Fall Exam Day*	Saturday Jan 11, 2020	None
Reading Week	Feb 17-21, 2020	Feb 17-21, 2020
Last Day of Winter Classes	Thursday Apr 9, 2020	Friday Apr 3, 2020
Good Friday	Friday Apr 10, 2020	Friday Apr 10, 2020
Passover (for info) April 8-16 First two dates Last two dates		
Winter Exam Study Day	Monday Apr 13, 2020	None
Winter Exams Start	Tuesday Apr 14, 2020	Monday April 6, 2020
Winter Exams End	Tuesday Apr 28, 2020	Saturday Apr 25, 2020
FAS Exams and Engineering Lectures Overlap	April 6-9 (four days)	

Requirement: Fall and Winter Number of instructional days: 64 days/12.8 weeks

* Emergency Fall Exam Day: First Saturday in January to address any snow day during the Dec 2019 exam period.

Summer Session (F/S) 2019

May/June Term

First day of F classes: May 6
Last day of F classes: June 21
Exams: June 24 to June 28

July/August Term

First day of S classes: July 2
Last date of S classes: Aug 16
Exams: August 19 to August 23

Y Term, if any

May 6 to August 16

PROGRAM

All programs are involved in these changes and the impact on students in the various programs has been considered.

PROPOSAL/MOTION

THAT the session dates for the 2019-2020 academic year be approved as described in Report 3614.