**EMERGENCY TA Job Posting: Graduate Scientific Writing Courses (3)**

This job is posted in accordance with the CUPE 3902 Unit 1 Collective Agreement.

**Job Posting Date:** August 31  
**Application Deadline:** September 3

**Start Date of Appointment:** Sept 8 – December 14  
**1st Course Schedule:** Every Monday, 9am-12pm  
**2nd Course Schedule:** Every Thursday, 9am-12pm  
**3rd Course Schedule:** Every Wednesday, 9am-12pm

**Job Description and duties**

All courses are delivered online.

**TA positions:**

**Graduate Scientific Writing Introductory ESL course – 1 position @ 20 hours - Chemistry-Based Subjects:**  
This course focuses on developing a literature survey for the thesis or a research paper. Students will be guided through the process of writing, with an emphasis on the use of professional scientific language. They will also learn stylistic conventions that make it possible to achieve precision and conciseness.

The TA will be responsible for one Graduate Scientific Writing Introductory ESL course. This class is for students in chemistry-based subjects.

**Graduate Scientific Writing Introductory ESL course – 1 position @ 20 hours - All other engineering disciplines:**  
This course focuses on developing a literature survey for the thesis or a research paper. Students will be guided through the process of writing, with an emphasis on the use of professional scientific language. They will also learn stylistic conventions that make it possible to achieve precision and conciseness.

The TA will be responsible for one Graduate Scientific Writing Introductory ESL course. This class is for students in all other engineering disciplines.

**Advanced Scientific Writing Course – 1 position @ 20 hours**  
Also known as the “Thesis Course”, it is intended for students who have completed either Introductory course, providing them with the opportunity to work directly on passages from their own theses or research papers. Students will receive extensive feedback; the ultimate goal is to teach them how to edit their work by developing an appreciation of the structure of a scientific document.

Each week, the TA will mark half the assignments (200-word passages for a thesis or research paper) and then deliver a 15-min summary of the corrections in an online lecture. He/she will also help students refine their chalk talks.
The TA duties involve sharing the marking of the weekly assignment (a summary of a single paper from the lit, or a comparison of two papers), and helping to coach students preparing a poster or high-level talk.

Please indicate which roles you are applying for (you can apply for all)

Qualifications: Must have completed at least one of scientific writing course with Debby Repka in the past and have performed well (A or A-), must be able to be video and audio recorded as part of online delivery

Rate of Pay: Current TA rates: U/G: $ $46.24 /hour; SGS I: $ $46.24 /hour; SGS II: $ $46.24/hour

For more information about this course, see http://gradstudies.engineering.utoronto.ca/research-degrees/graduate-scientific-writing-courses/

Notes:
1. TA position and hours posted are tentative, pending final course determination and enrollment.
2. The Vice-Dean of Graduate Studies in the Faculty of Applied Science & Engineering has the sole authority to offer the above TA positions.
3. CUPE 3902 Unit 1 Collective Agreement is available at http://agreements.hrandedequity.utoronto.ca.

To apply for the TA position, please submit a cover letter, CV, and a 100-word abstract as a single PDF file on your research to David Duong, duong@utoronto.ca by Sept 3, 2020

Please note that should rates stipulated in the collective agreement vary from rates stated in this posting, the rates stated in the collective agreement shall prevail. Please note that the above course/position is tentative, pending final course determination and enrollments. The Faculty’s hiring policy is available in the Faculty office and at the CUPE, Local 3902 office. In accordance with the Employment Equity Policy, the University of Toronto encourages applications from qualified women and men, members of visible minorities, aboriginal peoples, and persons with disabilities.