



UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE & ENGINEERING

Orientation to
Faculty Council
October 13, 2021

WELCOME

Introductions

Professor Javad Mostaghimi, Speaker

Ms. Caroline Ziegler, Secretary

Mr. Alex Schroen, Moderator

The Principles of Good Governance

- The fundamental autonomy of universities
- The responsibility for public accountability
- The need to respect the academic mission of excellence in teaching and research
- The importance of ensuring that academic freedom and responsibility
- The need to be seen to be accountable
- The desire for meaningful stakeholder participation in governance
- The diversity and broad representation of governors

From: University of Toronto, Governing Council *Principles of Good Governance*, 2010

Expectations of Faculty Council Members

(For Discussion)

- Advancing and upholding the mission of the Faculty
- Having relevant input into the Faculty's vision, strategies and objectives
- Exercising informed judgement – becoming knowledgeable
- Preparing thoroughly for each meeting
- Communicating persuasively and logically at Council meetings
- Being accountable for Council decisions
- Voting except where a conflict of interest exists

Adapted from: University of Toronto, Governing Council *Expectations of Governors and Attributes of Governors* 2010

DIFFERENT RESPONSIBILITIES

THE DEAN

- Strategic Direction and Management
- Appointments, Promotion and Tenure
- Budget and Resources

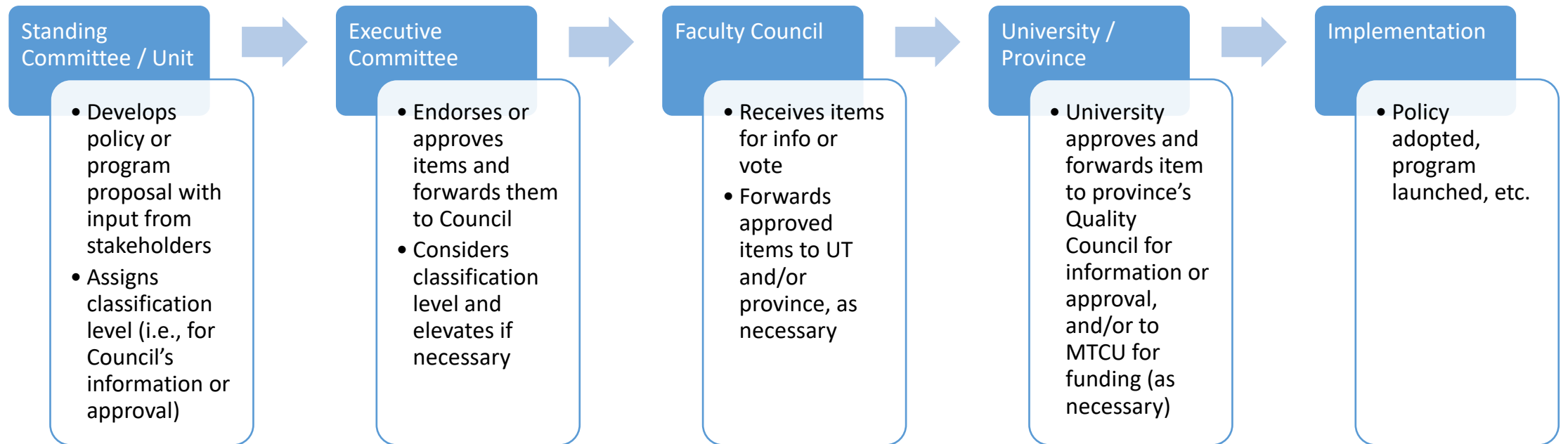
FACULTY COUNCIL

- Academic Policy
- Admissions Policy
- Curriculum, Courses and Programs
- Academic Appeals
- Advises the Dean on academic matters
- Delegates authority for administration of its policies to its committees and academic administrative officers

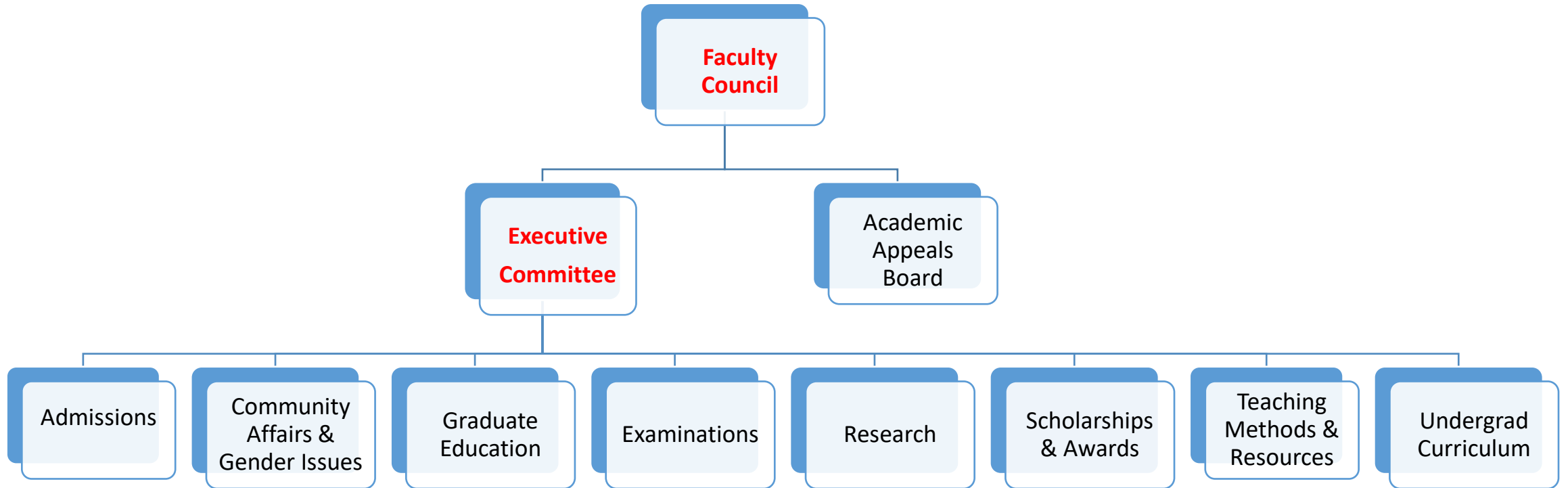
FACULTY COUNCIL MEMBERSHIP

- Teaching staff members (all)
- Graduate student representatives (up to 14)
- Undergraduate student representatives (up to 38)
- Professors emeriti representatives (for five years upon retirement)
- Alumni representatives (up to 15)
- Administrative staff representatives (up to 11)
- U of T representatives or designates (up to 15)
- Registrar
- Secretary of Council (non-voting)

FACULTY COUNCIL GOVERNANCE PATH



GOVERNANCE COMMITTEES



STANDING COMMITTEES OF COUNCIL

- Admissions
- Community Affairs & Gender Issues
- Engineering Graduate Education
- Examinations
- Research
- Scholarships & Awards
- Teaching Methods & Resources
- Undergraduate Curriculum

STANDING COMMITTEES OF COUNCIL

- A list of current standing committee members is coming forward for information at the October 18, 2021 Faculty Council meeting.
- Revisions to the Faculty's bylaws are coming forward to for approval at the December 16, 2021 Faculty Council meeting.
- These changes include the domains and membership composition (and in some cases, names) of the standing committees and will come into effect on January 1, 2022.

EXECUTIVE COMMITTEE OF COUNCIL

As the primary working group of Council, its role is:

1. To endorse the agenda for each Council meeting.
2. To ensure that adequate documentation is provided for consideration of each agenda item and to refer back to the originating administrator/governance body for further preparation any item deemed not ready for submission to Council.
3. To direct items of business to Council or the appropriate Standing Committee(s), or to recommend to Council the creation of special committees.
4. To endorse motions to be made at Council and/or raise risks/opportunities.

ROLE OF THE EXECUTIVE COMMITTEE, cont'd

5. To review and advise Council on all proposed Constitution and By-Law changes, whether these be brought to Council or initiated by Council.
6. To review and advise Council on the effectiveness of the Constitution and By-Laws.
7. At periodic intervals of not more than five years, to establish a review of the Constitution and By-Laws and recommend to Council any changes deemed appropriate.
8. To monitor the functioning of Council and its Committees.

EXECUTIVE COMMITTEE MEMBERSHIP

- Academic Administrators (Dean, Vice-Deans) (7)
- Chairs and Directors (9)
- Standing Committee Chairs (8)
- Council Speaker
- Administrative Staff representative from departments and institutes (1)
- Alumni (1), undergraduate student representatives (2) and graduate student representative (1)
- Dean's Office administrative staff (non-voting) (CFO, CAO, Directors, etc.) (9)
- Secretary (non-voting)

FACULTY COUNCIL CULTURE

- Formal
 - Timing
 - Procedures and Rules of Conduct
 - Speaking (Raise digital hand to address the Speaker, who will invite you to speak. Introduce yourself and include your constituent group)
- Respectful
- Collegial
- Extensive Documentation

TYPICAL FACULTY COUNCIL AGENDA

1. Welcome and Approval of Agenda
2. Introduction of New Faculty
3. Adoption of Minutes of Previous Meeting
4. Memorial Tribute(s)
5. Report of the Dean
6. Reports that Require Approval
7. Reports and Recommendations of Standing Committees (for information)
8. Other Reports to Receive for Information (e.g., Standing Committee members)
9. Discussion Items or Presentations (e.g., outcomes of task forces)

Questions?

- For more information about Faculty Council and its committees, (including committee terms of reference and membership), see <http://www.engineering.utoronto.ca/about/governance/faculty-council/>
- For questions about governance, contact Caroline Ziegler at governance.fase@utoronto.ca or 416-978-7743