



MEMORANDUM

To: Faculty Council (October 13, 2022)

From: Professor Jun Nogami
Faculty Council Speaker

Date: September 27, 2022

Re: **Appointments to the Academic Appeals Board (Undergraduate) and Standing Committees of Council, 2022-2023**

REPORT CLASSIFICATION

This is a routine matter for Faculty Council's information.

BACKGROUND

Pursuant to the Bylaws of the Council of the Faculty of Applied Science & Engineering (B4.2), "a list of candidates for service on the Academic Appeals Board (Undergraduate) and Standing Committees shall be provided annually to the Secretary of Council by their respective appointing bodies by July 1 of each academic year. Student members shall be provided before the first regular Council meeting of each academic year".

The attached is a list of board and committee members appointed to date for the 2022-2023 academic year.

RECOMMENDATION FOR FACULTY COUNCIL

For information.

Academic Appeals Board (Undergraduate), 2022-2023

Chair: Don Kirk | Vice-Chair: Elham Marzi

APPOINTMENT TYPE	NAME	DEPARTMENT	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (7)	Consens, Mariano	Mechanical & Industrial Engineering	mariano.consens@utoronto.ca	3 years	Aug 31, 2025
	Dawson, Francis	Electrical & Computer Engineering	dawson@ece.utoronto.ca	3 years	Aug 31, 2024
	Kirk, Don	Chemical Engineering & Applied Chemistry	don.kirk@utoronto.ca	3 years	Aug 31, 2023
	Marzi, Elham	Institute for Studies in Transdisciplinary Engineering Education & Practice	elham.marzi@utoronto.ca	3 years	Aug 31, 2025
	Nurul Habib, Khandker	Civil & Mineral Engineering	khandker.nurulhabib@utoronto.ca	3 years	Aug 31, 2023
	Ruda, Harry	Materials Science & Engineering	harry.ruda@utoronto.ca	3 years	Aug 31, 2025
	Vacant	Engineering Science	--	3 years	Aug 31, 2025
Undergraduate Students (min. 7)	Agarwal, Mihir	Y2-CIV	mihir.agarwal@mail.utoronto.ca	1 year	Aug 31, 2023
	Bellissimo, Mary	PEY-Indy	m.bellissimo@mail.utoronto.ca	1 year	Aug 31, 2023
	Buhler, Jack	Y2-ECE	jack.buhler@mail.utoronto.ca	1 year	Aug 31, 2023
	Chandhok, Tegbir Singh	Y2-Mech	tegbir.chandhok@mail.utoronto.ca	1 year	Aug 31, 2023
	Chen, Jeff	Y2-CIV	jeffj.chen@mail.utoronto.ca	1 year	Aug 31, 2023
	Chopra, Rahul	PEY-ECE	rahulj.chopra@mail.utoronto.ca	1 year	Aug 31, 2023
	Du, Matthew	Y2-Mech	matthew.du@mail.utoronto.ca	1 year	Aug 31, 2023
	Huang, Amy	PEY-EngSci	yuxuan.huang@mail.utoronto.ca	1 year	Aug 31, 2023
	Le, Mike Minh Anh	Y3-CIV	Mikeminh.le@mail.utoronto.ca	1 year	Aug 31, 2023
	Patra, Aman	Y3-ECE	aman.patra@mail.utoronto.ca	1 year	Aug 31, 2023
	Ramoutar, Vashish	Y4-Chem	vashish.ramoutar@mail.utoronto.ca	1 year	Aug 31, 2023
Ex-officio (Non-voting)	MacMillan, Don	Faculty Registrar	don.macmillan@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Luna Yong, Andrea	Advisor, Registrarial Communications	andrea.lunayong@utoronto.ca	Ongoing	Periodically

Domain: With respect to undergraduate programs, AAB(U) is responsible for hearing appeals of undergraduate students against decisions of the Standing Committees of Council relating to petitions for exemptions from the application of academic regulations or standards and to make rulings on such appeals. An AAB(U) appeal decision is final within the Faculty of Applied Science & Engineering; however, its decisions may be appealed to Governing Council's Academic Appeals Committee (AAC).

Term: Sep 1 until Aug 31 of the following year.

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Admissions Committee, Undergraduate (ADM) – 2022-2023

Chair: Sarah Haines | Vice-Chair: Ashvin Goel

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES / REVIEWED
Teaching Staff (6)	Benhabib, Beno	Mechanical & Industrial Engineering	beno@mie.utoronto.ca	2 years	Jun 30, 2024
	Chan, Ariel	Chemical Engineering & Applied Chemistry	ariel.chan@utoronto.ca	3 years	Jun 30, 2025
	Enright Jerger, Natalie	Engineering Science	enright@eecg.toronto.edu	3 years	Jun 30, 2025
	Goel, Ashvin	Electrical & Computer Engineering	ashvin@eecg.toronto.edu	1 year	Jun 30, 2023
	Haines, Sarah	Civil & Mineral Engineering	s.haines@utoronto.ca	2 years	Jun 30, 2024
	Lian, Keryn	Materials Science & Engineering	keryn.lian@utoronto.ca	1 year	Jun 30, 2023
Members-at-Large (1)	Hussain, Zayneb	Undergraduate Student (Y3-Mech)	zayneb.hussain@mail.utoronto.ca	1 year	Jun 30, 2023
Ex-officio (3)	Coyle, Tom	Vice-Dean, Undergraduate	vicedeans@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	MacMillan, Don	Faculty Registrar	don.macmillan@ecf.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (10)	Bright, Helen	Associate Registrar and Director, Admissions	helen.bright@utoronto.ca	Ongoing	Periodically
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention Office	ingrid.schvarczkopf@utoronto.ca	Ongoing	Periodically
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Admissions Staff (CHE)	chem.undergrad@utoronto.ca	Ongoing	Periodically
	Martini, Pauline	Undergraduate Admissions Staff (CivMin)	pauline.martini@utoronto.ca	Ongoing	Periodically
	Puvitharan, Meera	Undergraduate Admissions Staff (ECE)	meera.puvitharan@utoronto.ca	Ongoing	Periodically
	Johns, Stephen	Undergraduate Admissions Staff (EngSci)	stephen.johns@utoronto.ca	Ongoing	Periodically
	Hunter, Kendra	Undergraduate Admissions Staff (MIE)	kendra.hunter@utoronto.ca	Ongoing	Periodically
	Hsin, Agnes	Undergraduate Admissions Staff (MSE)	agnes.hsin@utoronto.ca	Ongoing	Periodically
	Kang, Julie	Undergraduate Admissions Staff (Track One)	jh.kang@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Pathan, Asma	Applicant Support & Admissions Counsellor, Registrar's Office	asma.pathan@utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

Domain: Re undergraduate programs, the Undergraduate Admissions Committee (ADM) is responsible for (1) admissions, (2) advanced standing, (3) enrolment planning policy, and (4) awards for incoming first year students.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Engineering Graduate Education Committee (EGEC) – 2022-2023

Chair: Marianne Hatzopoulou | Vice-Chair: TBD

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES/ REVIEWED
Teaching Staff (8)	Davies, John**	Biomedical Engineering	jed.davies@utoronto.ca	1 year	Jun 30, 2023
	Filleter, Tobin	Mechanical & Industrial Engineering	tobin.filleter@utoronto.ca	2 years	Jun 30, 2024
	Hatton, Benjamin	Materials Science & Engineering	benjamin.hatton@utoronto.ca	1 year	Jun 30, 2023
	Hatzopoulou, Marianne	Civil & Mineral Engineering	marianne.hatzopoulou@utoronto.ca	2 years	Jun 30, 2024
	Mojahedi, Mo	Electrical & Computer Engineering	mojahedi@ece.utoronto.ca	1 year	Jun 30, 2023
	Nair, Prasanth	Aerospace Studies	pbn@utias.utoronto.ca	3 years	Jun 30, 2025
	Romkey, Lisa	Studies in Transdisciplinary Engineering Education & Practice	lisa.romkey@utoronto.ca	3 years	Jun 30, 2025
	Shoichet, Molly	Chemical Engineering & Applied Chemistry	molly.shoichet@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (4)	Di Battista, Vanessa	Alumni/ae (Civil 1T2)	Vanessa.Di.Battista@usherbrooke.ca	3 years	Jun 30, 2025
	Serles, Peter***	Graduate Student: PhD candidate (MIE 4 th year)	pserles@mie.utoronto.ca	1 year	Jun 30, 2023
	TBD	Graduate Student	TBD	1 year	Jun 30, 2023
	TBD	Non-academic Staff (Graduate Counsellor)	TBD	3 years	Jun 30, 2025
Ex-officio (2)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Draper, Stark	Vice-Dean, Research (Interim)	stark.draper@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Duong, David	Faculty Graduate Coordinator	d.duong@utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

** John Davies represents BME from Jul 1-Dec 31, 2022. Paul Yoo represents BME from Jan 1-Jun 30, 2023.

*** Peter Serles is extending his term from 2021-2022 until a 2022-2023 graduate student can be appointed.

With respect to graduate studies, EGEC is responsible for the following. See Council Bylaws for a list of exclusions.

1. New graduate courses, minor and major course changes and minor and major program changes
2. Graduate Degree Level Expectations (GDLEs)
3. Faculty-originated, graduate-supervisor awards and University-level nominations
 - a. Scholarships and awards
 - b. Faculty-originated scholarships/awards
 - c. Post-doc University-level nominations
4. Faculty-level implementation of SGS policies and best practice, e.g., admissions, student supervisory committees, supervision, stipends, assessment and grading in courses
5. Professional development
6. Petitions and appeals of graduate students taking 500-level courses - limited to personal matters, e. g. extensions, missed exams (academic matters being adjudicated by the Examinations Committee)

Inclusivity, Diversity & Equity Advisory Committee (IDEA) – 2022-2023

Chair: Ning Yan | Vice-Chair: Philip Asare

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES / REVIEWED
Teaching Staff (9)	Aleman, Dionne	Mechanical & Industrial Engineering	dionne.aleman@utoronto.ca	3 years	Jun 30, 2025
	Asare, Philip	Engineering Science	philip.asare@utoronto.ca	1 year	Jun 30, 2023
	Asare, Philip	Studies in Transdisciplinary Engineering Education & Practice	philip.asare@utoronto.ca	1 year	Jun 30, 2023
	Howe, Jane	Materials Science & Engineering	jane.howe@utoronto.ca	2 years	Jun 30, 2024
	Kelly, Jonathan	Aerospace Studies	jkelly@utias.utoronto.ca	2 years	Jun 30, 2024
	Kim, Daeho	Civil & Mineral Engineering	civdaeho.kim@utoronto.ca	3 years	Jun 30, 2025
	Mann, Steve	Electrical & Computer Engineering	mann@eyetap.org	2 years	Jun 30, 2024
	Truong, Kevin	Biomedical Engineering	kevin.truong@utoronto.ca	3 years	Jun 30, 2025
	Yan, Ning	Chemical Engineering & Applied Chemistry	ning.yan@utoronto.ca	1 year	Jun 30, 2023
Members-at-Large (11)	Wong, David	Alumni/ae (EngSci OT6)	dfwong@gmail.com	3 years	Jun 30, 2025
	TBD	Graduate Student	TBD	1 year	Jun 30, 2023
	TBD	Graduate Student	TBD	1 year	Jun 30, 2023
	Vacant	Non-Academic Staff (Faculty Critical Incident Coordinator)		2 years**	Jun 30, 2024
	Pinto, Fahad	Non-Academic Staff (Communication & Media Relations Strategist)	fahad.pinto@utoronto.ca	3 years	Jun 30, 2025
	Chan, Michael	Undergraduate Student (Y2-Chem)	michaelst.chan@mail.utoronto.ca	1 year	Jun 30, 2023
	Jia, Katherine	Undergraduate Student (Y3-Mech)	kat.jia@mail.utoronto.ca	1 year	Jun 30, 2023
	Mahidashti, Dalia Victoria	Undergraduate Student (Y2-ECE)	dalia.mahidashti@mail.utoronto.ca	1 year	Jun 30, 2023
	Misra, Tarun	Undergraduate Student (Y3-ECE)	tarun.misra@mail.utoronto.ca	1 year	Jun 30, 2023
	Roy, Joanna	Undergraduate Student (PEY-EngSci)	joanna.roy@mail.utoronto.ca	1 year	Jun 30, 2023
	Yu, Trinity	Undergraduate Student (Y3-EngSci)	trinity.yu@mail.utoronto.ca	1 year	Jun 30, 2023
Ex-officio (8)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Britton, Dawn	Associate Director, Engineering Student Outreach Office	dawn.britton@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedeans@engineering.utoronto.ca	Ongoing	--
	Draper, Stark	Vice-Dean, Research (Interim)	stark.draper@utoronto.ca	Ongoing	--

	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	MacMillan, Don	Registrar, Faculty	don.macmillan@ecf.utoronto.ca	Ongoing	--
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention	ingrid.schvarczkopf@ecf.utoronto.ca	Ongoing	--
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Aleman, Dionne	Engineering Positive Space Committee Representative	dionne.aleman@utoronto.ca	Ongoing	Periodically
	Bazylak, Jason	Dean's Advisor on Indigenous Initiatives	jbazylak@mie.utoronto.ca	Ongoing	Periodically
	Burke, Mikhail	Dean's Advisor on Black Inclusivity Initiatives	mikhail.burke@mail.utoronto.ca	Ongoing	Periodically
	Vacant	Engineering Equity, Diversity, and Inclusion Action Group Representative		Ongoing	Periodically
Recording Secretary (Non-voting)	Fabro, Jen	First Year Advisor, First Year Office	jen.fabro@utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

**This is a three-year term, but the initial appointment in 2022-23 is for two years, in order to stagger with the second Non-Academic Staff appointment.

Domain: With respect to undergraduate and graduate students, teaching staff, and non-academic staff, IDEA is responsible for: Equity, Diversity and Inclusion, including aspects of member experience, safety and belonging, professional conduct, and diversity in all its dimensions, including but not limited to race, ethnicity, gender identity, sexual orientation, religion, age, ability, legal status, Indigenous identity and socioeconomic background.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Research Committee – 2022-2023

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (7)*	Khan, Omar	Biomedical Engineering	dr.khan@utoronto.ca	1 year	Jun 30, 2023
	Lavoie, Philippe	Aerospace Studies	lavoie@utias.utoronto.ca	1 year	Jun 30, 2023
	Li, Baochun	Electrical & Computer Engineering	bli@ece.toronto.edu	1 year	Jun 30, 2023
	Master, Emma	Chemical Engineering & Applied Chemistry	emma.master@utoronto.ca	1 year	Jun 30, 2023
	Nejat, Goldie	Mechanical & Industrial Engineering	goldie.nejat@utoronto.ca	1 year	Jun 30, 2023
	Roorda, Matthew	Civil & Mineral Engineering	matt.roorda@utoronto.ca	1 year	Jun 30, 2023
	Singh, Chandra Veer	Materials Science & Engineering	chandraveer.singh@utoronto.ca	1 year	Jun 30, 2023
Ex-officio (2)	Draper, Stark (Chair)	Interim Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
	Yip, Christopher	Dean	dean.engineering@utoronto.ca	Ongoing	--
Administrative Staff (Non-voting)	Vacant	Director, Foundation & Corporate Partnerships		Ongoing	Periodically
Recording Secretary (Non-voting)	Footman, Elaine	FASE Research Office	vdr@engineering.utoronto.ca	Ongoing	Periodically

*Usually Associate Chairs, Research.

Domain: (1) Serve as an advisory and coordinating body to advance engineering research excellence and innovation, and strengthen the Faculty's research community; and (2) provide advice on research matters pertaining to strategic planning, and support implementation of the strategic research plan.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Teaching Methods & Resources Committee (TMRC) – 2022-2023

Chair: Elodie Passeport | Vice-Chair: Chris Bouwmeester

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES / REVIEWED
Teaching Staff (9)	Azimi, Gisele	Materials Science & Engineering	g.azimi@utoronto.ca	3 years	Jun 30, 2025
	Bouwmeester, Chris**	Biomedical Engineering	chris.bouwmeester@utoronto.ca	2 years	Jun 30, 2024
	Emami, Reza	Aerospace Studies	reza.emami@utoronto.ca	1 year	Jun 30, 2023
	Guerzhoy, Michael	Engineering Science	michael.guerzhoy@utoronto.ca	2 years	Jun 30, 2024
	Lee, Seungjae	Civil & Mineral Engineering	sjae.lee@utoronto.ca	3 years	Jun 30, 2025
	Marzi, Elham	Studies in Transdisciplinary Engineering Education & Practice	elham.marzi@utoronto.ca	1 year	Jun 30, 2023
	Passeport, Elodie	Chemical Engineering & Applied Chemistry	elodie.passeport@utoronto.ca	1 year	Jun 30, 2023
	Steinman, David	Mechanical & Industrial Engineering	david.steinman@utoronto.ca	3 years	Jun 30, 2025
	Tate, Zeb	Electrical & Computer Engineering	zeb.tate@utoronto.ca	2 years	Jun 30, 2024
Members-at-Large (4)	Memarian, Bahar	Alumni/ae (ECE 1T2, MASc 1T5 and PhD 2T1)	memarianbahar@gmail.com	3 years	Jun 30, 2025
	TBD	Graduate Student	TBD	1 year	Jun 30, 2023
	Arzoumanian, Ike	Undergraduate Student (Y2-CIV)	ike.arzoumanian@mail.utoronto.ca	1 year	Jun 30, 2023
	Wang, Neo	Undergraduate Student (Y2-ECE)	neoo.wang@mail.utoronto.ca	1 year	Jun 30, 2023
Ex-officio (3)	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	MacMillan, Don	Registrar, Faculty	don.macmillan@ecf.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (3)	Abdulnour, Shahad	Faculty Learning Strategist	shahad.abdulnour@utoronto.ca	Ongoing	Periodically
	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
	Van Beek, Allison	Technology Specialist, Faculty	allison.vanbeek@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Hameed, Sania (Acting)	Assistant Director, Student Experience & Teaching Development	sania.hameed@utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

** Chris Bouwmeester will be on sabbatical in 2023-2024.

Domain: With respect to undergraduate and graduate classroom/course instruction, TMRC is responsible for (1) teaching methods, resources, and aids; and (2) evaluating and rewarding teaching effectiveness. Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Assessment Committee, Undergraduate (UAC) – 2022-2023

Chair: Daniel Posen | Vice-Chair: Khoman Phang

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES/ REVIEWED
Teaching Staff (7)	Chan, Arthur	Engineering Science	arthurwh.chan@utoronto.ca	1 year	Jun 30, 2023
	Chong, Alan	Studies in Transdisciplinary Engineering Education & Practice	alan.chong@utoronto.ca	3 years	Jun 30, 2025
	Gruninger, Michael	Mechanical & Industrial Engineering	gruninger@mie.utoronto.ca	3 years	Jun 30, 2025
	Kherani, Nazir	Materials Science & Engineering	nazir.kherani@utoronto.ca	2 years	Jun 30, 2024
	Papangelakis, Vlad	Chemical Engineering & Applied Chemistry	vladimiro.papangelakis@utoronto.ca	1 year	Jun 30, 2023
	Phang, Khoman	Electrical & Computer Engineering	kphang@ece.utoronto.ca	1 year	Jun 30, 2023
	Posen, Daniel	Civil & Mineral Engineering	daniel.posen@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (5) **	TBD	Non-academic Staff (Departmental Undergraduate Academic Advisor)		3 years	Jun 30, 2025
	Attai, Julianne	Undergraduate Student (PEY-EngSci)	julianne.attai@mail.utoronto.ca	1 year	Jun 30, 2023
	Hari, Mukund	Undergraduate Student (Y3-Indy)	mukund.hari@mail.utoronto.ca	1 year	Jun 30, 2023
	Hilton, Kenneth	Undergraduate Student (Y2-ECE)	ken.hilton@mail.utoronto.ca	1 year	Jun 30, 2023
	van Beers, Saskia	Undergraduate Student (Y4-EngSci)	saskia.vanbeers@mail.utoronto.ca	1 year	Jun 30, 2023
Ex-officio (3)	MacMillan, Don	Faculty Registrar	don.macmillan@ecf.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Doan, Khuong	Associate Registrar	khuong.doan@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CHE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CIV)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EngSci)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (FYO)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (IE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)		Ongoing	Periodically

	TBD	Undergraduate Academic Advisor (ME)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MIN)		Ongoing	Periodically
Recording Secretary (Non-voting)	Alves, Sparkle	Student Records Assessor & Examinations Coordinator, Registrar's Office	s.alves@utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

** Four undergraduate students will be voting members in order to share the considerable burden of the work of this committee among four rather than two students. At any given time, **only two students** will count towards quorum and be permitted to vote.

Domain: With respect to undergraduate programs or courses, UAC is responsible for the following. See Council Bylaws for a list of exclusions.

1. Course-level grading practices and standards (including 500-level courses) Note: that instructors "recommend" course grades but the committee determines final grades.
2. Academic standing including honours, promotion, and Dean's List
3. Policy concerning final exams, e.g., schedule, duration, calculators, requests for regrading and exam viewing, and invigilation
4. Use of non-grade statements and symbols (e.g., EXT, INC, SDF)
5. Petitions in final exams and for special consideration: e.g., grades, promotion regulations, academic standing, late withdrawals, re-enrolment, awarding of degrees, and non-grade symbols and statements
6. Policies concerning term work petitions

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Curriculum Committee, Undergraduate (UCC) – 2022-2023

Chair: Evan Bentz | Vice-Chair: Scott Ramsay

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES/ REVIEWED
Teaching Staff (9)	Bentz, Evan	Civil & Mineral Engineering	evan.bentz@utoronto.ca	1 year	Jun 30, 2023
	Cluett, Will	Chemical Engineering & Applied Chemistry	will.cluett@utoronto.ca	2 years	Jun 30, 2024
	Ekmekci, Alis	Aerospace Studies	alis.ekmekci@utoronto.ca	3 years	Jun 30, 2025
	Fernandez-Gonzalez, Rodrigo	Biomedical Engineering	rodrigo.fernandez.gonzalez@utoronto.ca	1 year	Jun 30, 2023
	Grant, Peter	Engineering Science	peter.grant@utoronto.ca	2 years	Jun 30, 2024
	Ramsay, Scott	Materials Science & Engineering	scott.ramsay@utoronto.ca	3 years	Jun 30, 2025
	Sheridan, Patricia	Studies in Transdisciplinary Engineering Education & Practice	patricia.sheridan@utoronto.ca	2 years	Jun 30, 2024
	Trescases, Olivier	Electrical & Computer Engineering	ot@ece.utoronto.ca	3 years	Jun 30, 2025
	Young, Edmond	Mechanical & Industrial Engineering	edmond.young@utoronto.ca	1 year	Jun 30, 2023
Members-at-Large (2)	Gallicchio, Isabella	Undergraduate Student (Y3-MSE)	isabella.gallicchio@mail.utoronto.ca	1 year	Jun 30, 2023
	Jain, Ashna	Undergraduate Student (Y3-Indy)	ashna.jain@mail.utoronto.ca	1 year	Jun 30, 2023
Ex-officio (7)	Aleman, Dionne	Associate Dean, Cross-Disciplinary Programs	aleman@mie.utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	MacMillan, Don	Registrar, Faculty	don.macmillan@ecf.utoronto.ca	Ongoing	--
	Song, David**	Engineering Society Vice President, Academic	vpacademic@skule.ca	Ongoing	Jun 30, 2023
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Variawa, Chirag	Director, First Year Curriculum	chirag.variawa@utoronto.ca	Ongoing	--
	Brown, Chris	Scheduling Officer, Registrar's Office	chrise.brown@utoronto.ca	Ongoing	Periodically
	Brown, Sharon	Assistant Director, Cross-Disciplinary Programs	s.brown@utoronto.ca	Ongoing	Periodically
	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
Recording Secretary (non-member)	Vacant	Teaching and Learning Specialist, Faculty		Ongoing	Periodically
	Cossaro, Mojgan (Acting)	Financial and Executive Assistant	eavdu@engineering.utoronto.ca	Ongoing	Periodically

*In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

**While this ex officio role is ongoing, the Engineering Society's Vice-President, Academic is elected annually.

Domain: With respect to undergraduate programs, this committee is responsible for:

1. Curriculum change
2. Curriculum quality control including:
 - a. Canadian Engineering Accreditation Board (CEAB) Graduate Attributes (GA)
 - b. CEAB Accreditation units (AU)
 - c. U of T Quality Assurance and Degree Level Expectations
3. Selection of sessional dates.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Scholarships & Awards Committee, Undergraduate (USAC) – 2022-2023

Chair: Jennifer Farmer | Vice-Chair: Lisa Romkey

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM*	EXPIRES/ REVIEWED
Teaching Staff (6)	Aref, Samin**	Mechanical & Industrial Engineering	aref@mie.utoronto.ca	2 years	Oct 31, 2024
	Farmer, Jennifer	Chemical Engineering & Applied Chemistry	jennifer.farmer@utoronto.ca	3 years	Oct 31, 2025
	Ogunsanya, Ibrahim	Civil & Mineral Engineering	ibrahim.ogunsanya@utoronto.ca	2 years	Oct 31, 2024
	Pavel, Lacra	Electrical & Computer Engineering	pavel@ece.utoronto.ca	3 years	Oct 31, 2025
	Romkey, Lisa	Engineering Science	lisa.romkey@utoronto.ca	1 year	Oct 31, 2023
	Zou, Yu	Materials Science & Engineering	mse.zou@utoronto.ca	1 year	Oct 31, 2023
Members-at-Large (3)	Pietropaolo Jamieson, Tessa	Alumni/ae (IndE 1T7)	tessa.pietropaolo@utoronto.ca	3 years	Oct 31, 2025
	Hung, Nathan	Undergraduate Student (Y2-ECE)	nathan.hung@mail.utoronto.ca	1 year	Oct 31, 2023
	Zamel, Yazan	Undergraduate Student (Y4-EngSci)	yazan.zamel@mail.utoronto.ca	1 year	Oct 31, 2023
Ex-officio (4)	Coyle, Tom	Vice-Dean, Undergraduate	vicedeans@engineering.utoronto.ca	Ongoing	--
	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	MacMillan, Don	Registrar, Faculty	don.macmillan@ecf.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Vacant	Assistant Director, Student Experience & Teaching Development	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CHE)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CivMin)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (ECE)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EngSci)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (FYO)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MIE)	TBD	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)	TBD	Ongoing	Periodically
Recording Secretary (Non-voting)	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	Periodically

* In 2022-23, Teaching Staff appointments will be staggered for one-, two- or three year-terms. Beginning in 2023-24, all vacant Teaching Staff appointments will be for three years.

** Samin Aref represents MIE from Nov 1, 2022 through Dec 31, 2023. Jason Bazylak represents MIE from Jan 1, 2014 through Oct 2024.

Domain: With respect to undergraduate programs or courses, USAC is responsible for (1) academic awards, grants and prizes controlled by the Faculty; and (2) promoting student awareness of external awards and aid. Excluded: awards for incoming first-year students, which are managed by Undergraduate Admissions Committee.

Term: Close of the Oct Council meeting each academic year until the close of the Oct Council meeting in the next academic year.

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