



MEMORANDUM

To: Faculty Council of October 31, 2023

From: Professor Ning Yan
Interim Faculty Council Speaker

Date: October 14, 2023

Re: **Standing Committee and Academic Appeals Board (Undergraduate)
Appointments, 2023-2024**

REPORT CLASSIFICATION

This is a routine matter for Faculty Council's information.

BACKGROUND

Pursuant to the Bylaws of the Council of the Faculty of Applied Science & Engineering (B4.2), "a list of candidates for service on the Academic Appeals Board (Undergraduate) and Standing Committees shall be provided annually to the Secretary of Council by their respective appointing bodies by July 1 of each academic year. Student members shall be provided before the first regular Council meeting of each academic year".

The attached is a list of standing committee and board members appointed to date for the 2023-2024 academic year.

RECOMMENDATION FOR FACULTY COUNCIL

For information.

Standing Committees and Boards of Faculty Council 2023-2024 Appointments

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Academic Appeals Board (Undergraduate), 2023-2024

Chair: Don Kirk | Vice-Chair: Elham Marzi

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (7)	Carrick, Roger	Engineering Science	roger.carrick@utoronto.ca	3 years	Aug 31, 2026
	Consens, Mariano	Mechanical & Industrial Engineering	mariano.consens@utoronto.ca	3 years	Aug 31, 2025
	Dawson, Francis	Electrical & Computer Engineering	dawson@ece.utoronto.ca	3 years	Aug 31, 2024
	Kirk, Don	Chemical Engineering & Applied Chemistry	don.kirk@utoronto.ca	3 years	Aug 31, 2026
	Marzi, Elham	Transdisciplinary Engineering Education & Practice	elham.marzi@utoronto.ca	3 years	Aug 31, 2025
	Ruda, Harry	Materials Science & Engineering	harry.ruda@utoronto.ca	3 years	Aug 31, 2025
	Sheikh, Shamim	Civil & Mineral Engineering	shamim.sheikh@utoronto.ca	3 years	Aug 31, 2026
Undergraduate Students (11; min. 7)	Agarwal, Mihir	Undergraduate Student (Y3-Civ)	mihir.agarwal@mail.utoronto.ca	1 year	Aug 31, 2024
	Attai, Julianne	Undergraduate Student (Y4-EngSci)	julianne.attai@mail.utoronto.ca	1 year	Aug 31, 2024
	Chopra, Rahul	Undergraduate Student (Y4-ECE)	rahulj.chopra@mail.utoronto.ca	1 year	Aug 31, 2024
	Du, Matthew	Undergraduate Student (Y3-Mech)	matthew.du@mail.utoronto.ca		
	Gilotra, Arnauv	Undergraduate Student (Y3-ECE)	arnauv.gilotra@mail.utoronto.ca	1 year	Aug 31, 2024
	Huang, Amy	Undergraduate Student (Y4-EngSci)	yuxuan.huang@mail.utoronto.ca	1 year	Aug 31, 2024
	Jia, Kat	Undergraduate Student (PEY-Mech)	kat.jia@mail.utoronto.ca	1 year	Aug 31, 2024
	Le, Mike	Undergraduate Student (PEY-Civ)	mikeminh.le@mail.utoronto.ca	1 year	Aug 31, 2024
	Mahidashti, Dalia	Undergraduate Student (Y3-ECE)	dalia.mahidashti@mail.utoronto.ca	1 year	Aug 31, 2024
	Misra, Tarun	Undergraduate Student (PEY-ECE)	tarun.misra@mail.utoronto.ca	1 year	Aug 31, 2024
	Sulimro, Kenneth	Undergraduate Student (Y3-Chem)	kenneth.sulimro@mail.utoronto.ca	1 year	Aug 31, 2024
Ex-officio (Non-voting)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Luna Yong, Andrea	Advisor, Registrarial Communications	andrea.lunayong@utoronto.ca	Ongoing	Periodically

Domain: With respect to undergraduate programs, AAB(U) is responsible for hearing appeals of undergraduate students against decisions of the Standing Committees of Council relating to petitions for exemptions from the application of academic regulations or standards and to make rulings on such appeals. An AAB(U) appeal decision is final within the Faculty of Applied Science & Engineering; however, its decisions may be appealed to Governing Council's Academic Appeals Committee (AAC).

Term: Sep 1 until Aug 31 of the following year.

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Engineering Graduate Education Committee (EGEC) – 2023-2024

Chair: Lisa Romkey | Vice-Chair: TBD

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (8)	Cheng, Hai-Ling (Margaret)	Biomedical Engineering	hailing.cheng@utoronto.ca	3 years	Jun 30, 2026
	Filleter, Tobin	Mechanical & Industrial Engineering	tobin.filleter@utoronto.ca	2 years	Jun 30, 2024
	Hatton, Benjamin	Materials Science & Engineering	benjamin.hatton@utoronto.ca	3 years	Jun 30, 2026
	Jia, Charles	Chemical Engineering & Applied Chemistry	cq.jia@utoronto.ca	3 years	Jun 30, 2025
	Kwon, Oh-Sung	Civil & Mineral Engineering	os.kwon@utoronto.ca	2 years	Jun 30, 2024
	Nair, Prasanth	Aerospace Studies	pbn@utias.utoronto.ca	3 years	Jun 30, 2025
	Romkey, Lisa	Transdisciplinary Engineering Education & Practice	lisa.romkey@utoronto.ca	3 years	Jun 30, 2025
	Rose, Jonathan	Electrical & Computer Engineering	jonathan.rose@ece.utoronto.ca	3 years	Jun 30, 2026
Members-at-Large (4)	Di Battista, Vanessa	Alumni/ae (Civil 1T2)	Vanessa.Di.Battista@usherbrooke.ca	3 years	Jun 30, 2025
	TBD	Graduate Student		1 year	Jun 30, 2024
	TBD	Graduate Student		1 year	Jun 30, 2024
	TBD	Non-academic Staff (Graduate Counsellor)		3 years	Jun 30, 2026
Ex-officio (2)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
Recording Secretary (Non-voting)	Duong, David	Faculty Graduate Coordinator	d.duong@utoronto.ca	Ongoing	Periodically

With respect to graduate studies, EGEC is responsible for the following. See Council Bylaws for a list of exclusions.

1. New graduate courses, minor and major course changes and minor and major program changes
2. Graduate Degree Level Expectations (GDLEs)
3. Faculty-originated, graduate-supervisor awards and University-level nominations
 - a. Scholarships and awards
 - b. Faculty-originated scholarships/awards
 - c. Post-doc University-level nominations
4. Faculty-level implementation of SGS policies and best practice, e.g., admissions, student supervisory committees, supervision, stipends, assessment and grading in courses
5. Professional development
6. Petitions and appeals of graduate students taking 500-level courses - limited to personal matters, e. g. extensions, missed exams (academic matters being adjudicated by the Examinations Committee)

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Inclusivity, Diversity & Equity Advisory (IDEA) Committee – 2023-2024

Acting Chair: Daeho Kim | Vice-Chair: Vacant from Sep 11/23-Nov 20/23

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (9)	Aleman, Dionne	Mechanical & Industrial Engineering	dionne.aleman@utoronto.ca	3 years	Jun 30, 2025
	Asare, Philip*	Transdisciplinary Engineering Education & Practice	philip.asare@utoronto.ca	3 years	Jun 30, 2026
	Asare, Philip*	Engineering Science	philip.asare@utoronto.ca	3 years	Jun 30, 2026
	Kelly, Jonathan	Aerospace Studies	jkelly@utias.utoronto.ca	2 years	Jun 30, 2024
	Kim, Daeho	Civil & Mineral Engineering	civdaeho.kim@utoronto.ca	3 years	Jun 30, 2025
	Mann, Steve	Electrical & Computer Engineering	mann@eecg.utoronto.ca	2 years	Jun 30, 2024
	Matsuura, Naomi	Materials Science & Engineering	naomi.matsuura@utoronto.ca	2 years	Jun 30, 2024
	Ramachandran, Arun**	Chemical Engineering & Applied Chemistry	arun.ramachandran@utoronto.ca	3 years	Jun 30, 2026
	Truong, Kevin	Biomedical Engineering	kevin.truong@utoronto.ca	3 years	Jun 30, 2025
Members-at-Large (11)	Ale Mohammad, Sarvnaz	Undergraduate Student (Y2-EngSci)	sarvnaz.ale@mail.utoronto.ca	1 year	Jun 30, 2024
	Misra, Tarun	Undergraduate Student (PEY-ECE)	tarun.misra@mail.utoronto.ca	1 year	Jun 30, 2024
	Pinto, Fahad	Non-Academic Staff (Communication & Media Relations Strategist)	fahad.pinto@utoronto.ca	3 years	Jun 30, 2025
	Saigal, Ananya	Undergraduate Student (Y3-Indy)	ananya.saigal@mail.utoronto.ca	1 year	Jun 30, 2024
	Singhal, Akarsh	Undergraduate Student (ECE)	akarsh.singhal@mail.utoronto.ca	1 year	Jun 30, 2023
	Sulimro, Kenneth	Undergraduate Student (Y3-Chem)	kenneth.sulimro@mail.utoronto.ca	1 year	Jun 30, 2024
	Wong, David	Alumni/ae (EngSci 0T6)	dfwong@gmail.com	3 years	Jun 30, 2025
	Xu, Jenn	Undergraduate Student (Y2-Chem)	jenn.xu@mail.utoronto.ca	1 year	Jun 30, 2024
	TBD	Graduate Student		1 year	Jun 30, 2024
	TBD	Graduate Student		1 year	Jun 30, 2024
	Vacant	Non-Academic Staff (Faculty Critical Incident Coordinator)	--	3 years	Jun 30, 2024
Ex-officio (8)	Audet, Julie	Vice-Dean, Graduate Studies	julie.audet@utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Britton, Dawn	Associate Director, Engineering Student Outreach Office	dawn.britton@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--

	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention	ingrid.schvarczkopf@ecf.utoronto.ca	Ongoing	--
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Aleman, Dionne	Engineering Positive Space Committee Representative	dionne.aleman@utoronto.ca	Ongoing	Periodically
	Stickel, Micah	Engineering Equity, Diversity, and Inclusion Action Group Representative	m.stickel@utoronto.ca	Ongoing	Periodically
	Asare, Philip***	Dean's Advisor on Black Inclusivity Initiatives	philip.asare@utoronto.ca	Ongoing	Periodically
	Vacant	Dean's Advisor on Indigenous Initiatives	--	Ongoing	Periodically
Recording Secretary (Non-voting)	Kang, Julie	Academic Advisor, Access & Inclusion, First Year Office (Acting)	jh.kang@utoronto.ca	Ongoing	Periodically

*ISTEP and EngSci: Morgan Hooper will replace Philip Asare from Sep 11-Nov 20, 2023.

**ChemE: Arun Ramachandran will replace Ning Yan in 2023-2024.

***Vacant from Sep 11-Nov 20, 2023.

Domain: With respect to undergraduate and graduate students, teaching staff, and non-academic staff, IDEA is responsible for: Equity, Diversity and Inclusion, including aspects of member experience, safety and belonging, professional conduct, and diversity in all its dimensions, including but not limited to race, ethnicity, gender identity, sexual orientation, religion, age, ability, legal status, Indigenous identity and socioeconomic background.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Research Committee (RC) – 2023-2024

Chair: Stark Draper (Ex Officio)

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (8)*	Chin, Cathy	Chemical Engineering & Applied Chemistry	cathy.chin@utoronto.ca	1 year	Jun 30, 2024
	Khan, Omar	Biomedical Engineering	dr.khan@utoronto.ca	1 year	Jun 30, 2024
	Lavoie, Philippe	Aerospace Studies	lavoie@utias.utoronto.ca	1 year	Jun 30, 2024
	Li, Baochun	Electrical & Computer Engineering	bli@ece.toronto.edu	1 year	Jun 30, 2024
	Nejat, Goldie	Mechanical & Industrial Engineering	goldie.nejat@utoronto.ca	1 year	Jun 30, 2024
	Roorda, Matthew	Civil & Mineral Engineering	matt.roorda@utoronto.ca	1 year	Jun 30, 2024
	Rottmann, Cindy	Transdisciplinary Engineering Education & Practice	cindy.rottmann@utoronto.ca	1 year	Jun 30, 2024
	Singh, Chandra Veer	Materials Science & Engineering	chandraveer.singh@utoronto.ca	1 year	Jun 30, 2024
Ex-officio (2)	Draper, Stark	Vice-Dean, Research	stark.draper@utoronto.ca	Ongoing	--
	Yip, Christopher	Dean	dean.engineering@utoronto.ca	Ongoing	--
Subject Matter Experts (2) (Non-voting)	Footman, Elaine	Director, FASE Research Operations	director.research@engineering.utoronto.ca	Ongoing	
	Vissa, Adriano	Executive Director, Partnerships	adriano.vissa@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Footman, Elaine	Director, FASE Research Operations	director.research@engineering.utoronto.ca	Ongoing	Periodically

*Usually Associate Chairs or Associate Directors, Research.

Domain: (1) Serve as an advisory and coordinating body to advance engineering research excellence and innovation, and strengthen the Faculty's research community; and (2) provide advice on research matters pertaining to strategic planning, and support implementation of the strategic research plan.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Teaching Methods & Resources Committee (TMRC) – 2023-2024

Chair: David Steinman | Vice-Chair: Michael Guerzhoy

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (9)	Azimi, Gisele	Materials Science & Engineering	g.azimi@utoronto.ca	3 years	Jun 30, 2025
	Emami, Reza	Aerospace Studies	reza.emami@utoronto.ca	3 years	Jun 30, 2026
	Galatro, Daniela	Chemical Engineering & Applied Chemistry	daniela.galatro@utoronto.ca	3 years	Jun 30, 2026
	Guerzhoy, Michael	Engineering Science	michael.guerzhoy@utoronto.ca	2 years	Jun 30, 2024
	Lee, Seungjae	Civil & Mineral Engineering	sjae.lee@utoronto.ca	3 years	Jun 30, 2025
	Lofgreen, Jennifer	Transdisciplinary Engineering Education & Practice	j.lofgreen@utoronto.ca	3 years	Jun 30, 2026
	Maikawa, Caitlin*	Biomedical Engineering	caitlin.maikawa@mail.utoronto.ca	2 years	Jun 30, 2024
	Steinman, David	Mechanical & Industrial Engineering	david.steinman@utoronto.ca	3 years	Jun 30, 2025
	Wang, Belinda**	Electrical & Computer Engineering	belinda.wang@utoronto.ca	2 years	Jun 30, 2024
Members-at-Large (4)	TBD	Graduate Student		1 year	Jun 30, 2024
	Abbas, Badr	Undergraduate Student (PEY-Chem)	badr.abbas@mail.utoronto.ca	1 year	Jun 30, 2024
	Perez, Thea	Undergraduate Student (Y3-Mech)	thea.perez@mail.utoronto.ca	1 year	Jun 30, 2024
	Memarian, Bahar	Alumni/ae (ECE 1T2, MAsc 1T5 and PhD 2T1)	memarianbahar@gmail.com	3 years	Jun 30, 2025
Ex-officio (3)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedeans@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (3)	Abdulnour, Shahad	Faculty Learning Strategist	shahad.abdulnour@utoronto.ca	Ongoing	Periodically
	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
	Van Beek, Allison	Technology Specialist, Faculty	allison.vanbeek@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Lin, Sherry	Associate Registrar and Director, Admissions	sherry.lin@utoronto.ca	Ongoing	Periodically

*Caitlin Maikawa (BME) replaces Chris Bouwmeester in 2023-2024.

**Belinda Wang (ECE) replaces Zeb Tate in 2023-2024.

Domain: With respect to undergraduate and graduate classroom/course instruction, TMRC is responsible for (1) teaching methods, resources, and aids; and (2) evaluating and rewarding teaching effectiveness. Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Admissions Committee (ADM) – 2023-2024

Chair: Sarah Haines | Vice-Chair: Ariel Chan

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES / REVIEWED
Teaching Staff (6)	Benhabib, Beno	Mechanical & Industrial Engineering	beno@mie.utoronto.ca	2 years	Jun 30, 2024
	Chan, Ariel	Chemical Engineering & Applied Chemistry	ariel.chan@utoronto.ca	3 years	Jun 30, 2025
	Haines, Sarah	Civil & Mineral Engineering	s.haines@utoronto.ca	2 years	Jun 30, 2024
	Irish, Rob	Engineering Science	r.irish@utoronto.ca	3 years	Jun 30, 2025
	Sejdić, Ervin	Electrical & Computer Engineering	ervin.sejdic@utoronto.ca	3 years	Jun 30, 2026
	Vacant	Materials Science & Engineering		3 years	Jun 30, 2026
Members-at-Large (1)	Abdelmaseeh, Ashlyn	Undergraduate Student (Y3-Mech)	ashlyn.abdelmaseeh@mail.utoronto.ca	1 year	Jun 30, 2024
Ex-officio (3)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (10)	Lin, Sherry	Associate Registrar and Director, Admissions	sherry.lin@utoronto.ca	Ongoing	Periodically
	Hsin, Agnes	Undergraduate Admissions Staff (MSE)	agnes.hsin@utoronto.ca	Ongoing	Periodically
	Hunter, Kendra	Undergraduate Admissions Staff (MIE)	kendra.hunter@utoronto.ca	Ongoing	Periodically
	Johns, Stephen	Undergraduate Admissions Staff (EngSci)	stephen.johns@utoronto.ca	Ongoing	Periodically
	Kang, Julie	Undergraduate Admissions Staff (Track One)	jh.kang@utoronto.ca	Ongoing	Periodically
	Martini, Pauline	Undergraduate Admissions Staff (CivMin)	pauline.martini@utoronto.ca	Ongoing	Periodically
	Peters, Tracey	Undergraduate Admissions Staff (CHE) (Acting)	ugrad.chemeng@utoronto.ca	Ongoing	Periodically
	Puvitharan, Meera	Undergraduate Admissions Staff (ECE)	meera.puvitharan@utoronto.ca	Ongoing	Periodically
	Schvarczkopf, Ingrid	Director, Engineering Student Recruitment & Retention Office	ingrid.schvarczkopf@utoronto.ca	Ongoing	Periodically
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Pathan, Asma	Applicant Support & Admissions Counsellor, Registrar's Office	asma.pathan@utoronto.ca	Ongoing	Periodically

Domain: Re undergraduate programs, the Undergraduate Admissions Committee (ADM) is responsible for (1) admissions, (2) advanced standing, (3) enrolment planning policy, and (4) awards for incoming first year students.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Assessment Committee (UAC) – 2023-2024

Chair: Arthur Chan | Vice-Chair: Vlad Papangelakis

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (7)	Betz, Vaughn ¹	Electrical & Computer Engineering	vaughn.betz@utoronto.ca	3 years	Jun 30, 2026
	Chan, Arthur	Engineering Science	arthurwh.chan@utoronto.ca	3 years	Jun 30, 2026
	Gauvreau, Paul ²	Civil & Mineral Engineering	paul.gauvreau@utoronto.ca	3 years	Jun 30, 2025
	Lee, Chi-Guhn	Mechanical & Industrial Engineering	cglee@mie.utoronto.ca	3 years	Jun 30, 2025
	Papangelakis, Vlad	Chemical Engineering & Applied Chemistry	vladimiro.papangelakis@utoronto.ca	3 years	Jun 30, 2026
	Tallman, Ken	Transdisciplinary Engineering Education & Practice	k.tallman@utoronto.ca	3 years	Jun 30, 2025
	Vacant	Materials Science & Engineering		2 years	Jun 30, 2024
Members-at-Large (5)³ <small>At any given time, only two undergraduate students will count towards quorum and be permitted to vote.</small>	D'Souza, Danelle	Undergraduate Student (Y2-ECE)	danelle.dsouza@mail.utoronto.ca	1 year	Jun 30, 2024
	Hilton, Ken	Undergraduate Student (Y3-ECE)	ken.hilton@mail.utoronto.ca	1 year	Jun 30, 2024
	Huang, Albert	Undergraduate Student (Y4-ECE)	albert.huang@mail.utoronto.ca	1 year	Jun 30, 2024
	Wu, Ian	Undergraduate Student (Y2-EngSci)	ii.wu@mail.utoronto.ca	1 year	Jun 30, 2024
	TBD	Non-academic Staff (Departmental Undergraduate Academic Advisor)		3 years	Jun 30, 2025
Ex-officio (3)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedeans@engineering.utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Doan, Khuong	Associate Registrar	khuong.doan@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CHE)		Ongoing	Periodically
	Curtis, Shayni Clarke	Undergraduate Academic Advisor (CIV)	shayni.curtis@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EE)		Ongoing	Periodically
	Johns, Stephen	Undergraduate Academic Advisor (EngSci)	engsci12@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (FYO)		Ongoing	Periodically

	Lesmond, Gayle / Sventzouris, Yanna	Undergraduate Academic Advisor (IE)	gayle.lesmond@utoronto.ca / yanna.sventzouris@utoronto.ca	Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)		Ongoing	Periodically
	Lesmond, Gayle / Sventzouris, Yanna	Undergraduate Academic Advisor (ME)	gayle.lesmond@utoronto.ca / yanna.sventzouris@utoronto.ca	Ongoing	Periodically
	Curtis, Shayni Clarke	Undergraduate Academic Advisor (MIN)	shayni.curtis@utoronto.ca	Ongoing	Periodically
Recording Secretary (Non-voting)	Alves, Sparkle	Student Records Assessor & Examinations Coordinator, Registrar's Office	s.alves@utoronto.ca	Ongoing	Periodically

¹ ECE: Vaughn Betz replaces Khoman Phang in 2023-2023.

² CivMin: Paul Gauvreau replaces Daniel Posen in 2023-2024.

³ Four undergraduate students will be voting members in order to share the considerable burden of the work of this committee among four rather than two students. At any given time, only two undergraduate students will count towards quorum and be permitted to vote.

Domain: With respect to undergraduate programs or courses, UAC is responsible for the following. See Council Bylaws for a list of exclusions.

1. Course-level grading practices and standards (including 500-level courses) Note: that instructors "recommend" course grades but the committee determines final grades.
2. Academic standing including honours, promotion, and Dean's List
3. Policy concerning final exams, e.g., schedule, duration, calculators, requests for regrading and exam viewing, and invigilation
4. Use of non-grade statements and symbols (e.g., EXT, INC, SDF)
5. Petitions in final exams and for special consideration: e.g., grades, promotion regulations, academic standing, late withdrawals, re-enrolment, awarding of degrees, and non-grade symbols and statements
6. Policies concerning term work petitions

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Curriculum Committee (UCC) – 2023-2024

Chair: Evan Bentz | Vice-Chair: Scott Ramsay

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (9)	Bentz, Evan	Civil & Mineral Engineering	evan.bentz@utoronto.ca	3 years	Jun 30, 2026
	Cluett, Will	Chemical Engineering & Applied Chemistry	will.cluett@utoronto.ca	2 years	Jun 30, 2024
	Cohen, Shai*	Transdisciplinary Engineering Education & Practice	sh.cohen@utoronto.ca	2 years	Jun 30, 2024
	Ekmekci, Alis	Aerospace Studies	alis.ekmekci@utoronto.ca	3 years	Jun 30, 2025
	Fernandez-Gonzalez, Rodrigo	Biomedical Engineering	rodrigo.fernandez.gonzalez@utoronto.ca	3 year	Jun 30, 2026
	Vacant	Engineering Science		2 years	Jun 30, 2024
	Ramsay, Scott	Materials Science & Engineering	scott.ramsay@utoronto.ca	3 years	Jun 30, 2025
	Trescases, Olivier	Electrical & Computer Engineering	ot@ece.utoronto.ca	3 years	Jun 30, 2025
	Young, Edmond	Mechanical & Industrial Engineering	edmond.young@utoronto.ca	3 years	Jun 30, 2026
Members-at-Large (2)	Ahmed, Novera	Undergraduate Student (Y3-EngSci)	novera.ahmed@mail.utoronto.ca	1 year	Jun 30, 2024
	Omar, Awale	Undergraduate Student (Y4-Civ)	awale.omar@mail.utoronto.ca	1 year	Jun 30, 2024
Ex-officio (7)	Aleman, Dionne	Associate Dean, Cross-Disciplinary Programs	aleman@mie.utoronto.ca	Ongoing	--
	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vicedean@engineering.utoronto.ca	Ongoing	--
	Hilton, Ken**	Engineering Society Vice President, Academic	vpacademic@skule.ca	Ongoing	Jun 30, 2024
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
	Sterling, Marisa	Assistant Dean and Director, Diversity, Inclusion & Professionalism	marisa.sterling@utoronto.ca	Ongoing	--
	Variawa, Chirag	Director, First Year Curriculum	chirag.variawa@utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting) (4)	Brown, Chris	Scheduling Officer, Registrar's Office	chrise.brown@utoronto.ca	Ongoing	Periodically
	Brown, Sharon	Assistant Director, Cross-Disciplinary Programs	s.brown@utoronto.ca	Ongoing	Periodically
	Henshilwood, Angela	Librarian, Engineering and Computer Science Library	angela.henshilwood@utoronto.ca	Ongoing	Periodically
	Vacant	Faculty Teaching and Learning Specialist		Ongoing	Periodically
Recording Secretary (Non-voting)	Kennedy, Pam	Accreditation and Academic Integrity Coordinator	pamela.kennedy@utoronto.ca	Ongoing	Periodically

*ISTEP: Shai Cohen will replace Patricia Sheridan in 2023-2024.

**While this ex officio role is ongoing, the Engineering Society's Vice-President, Academic is elected annually.

Domain: With respect to undergraduate programs, this committee is responsible for:

1. Curriculum change
2. Curriculum quality control including:
 - a. Canadian Engineering Accreditation Board (CEAB) Graduate Attributes (GA)
 - b. CEAB Accreditation units (AU)
 - c. U of T Quality Assurance and Degree Level Expectations
3. Selection of sessional dates.

Term: Jul 1 of each academic year until Jun 30 of that academic year.

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Undergraduate Scholarships & Awards Committee (USAC) – 2023-2024

Chair: Jennifer Farmer | Vice-Chair: Ibrahim Ogunsanya

APPOINTMENT TYPE	NAME	CONSTITUENCY	EMAIL	TERM	EXPIRES/ REVIEWED
Teaching Staff (6)	Aref, Samin*	Mechanical & Industrial Engineering	s.arefkaashfi@utoronto.ca	2 years	Oct 31, 2024
	Chapman, Margaret	Electrical & Computer Engineering	margaret.chapman@utoronto.ca	3 years	Oct 31, 2025
	Farmer, Jennifer	Chemical Engineering & Applied Chemistry	jennifer.farmer@utoronto.ca	3 years	Oct 31, 2025
	Hooper, Morgan	Engineering Science	morgan.hooper@utoronto.ca	3 years	Oct 31, 2026
	Ogunsanya, Ibrahim	Civil & Mineral Engineering	ibrahim.ogunsanya@utoronto.ca	2 years	Oct 31, 2024
	Vacant	Materials Science & Engineering		3 years	Oct 31, 2026
Members-at-Large (3)	Omair, Rafiq	Undergraduate Student (Y3-Mech)	rafiq.omair@mail.utoronto.ca	1 year	Oct 31, 2024
	Pietro Paolo Jamieson, Tessa	Alumni/ae (IndE 1T7)	tessa.pietropaolo@utoronto.ca	3 years	Oct 31, 2025
	Zhang, Sherry	Undergraduate Student (Y2-Indy)	sherryzh.zhang@mail.utoronto.ca	1 year	Oct 31, 2024
Ex-officio (4)	Bright, Helen	Faculty Registrar	helen.bright@utoronto.ca	Ongoing	--
	Coyle, Tom	Vice-Dean, Undergraduate	vice dean@engineering.utoronto.ca	Ongoing	--
	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	--
	Kilkenny, Dawn	Vice-Dean, First Year	vdfy@engineering.utoronto.ca	Ongoing	--
Subject Matter Experts (Non-voting)	Vacant	Assistant Director, Student Experience & Teaching Development		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CHE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (CivMin)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (ECE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (EngSci)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (FYO)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MIE)		Ongoing	Periodically
	TBD	Undergraduate Academic Advisor (MSE)		Ongoing	Periodically
Recording Secretary (Non-voting)	Filippone, Pierina	Assistant Registrar, Scholarships & Financial Aid, Registrar's Office	pierina.filippone@utoronto.ca	Ongoing	Periodically

*MIE: Samin Aref will represent the department from Nov 1/22-Dec 31/23 and Jason Bazylak will represent the department from Jan 1/24 Oct 31/24.

Domain: With respect to undergraduate programs or courses, USAC is responsible for (1) academic awards, grants and prizes controlled by the Faculty; and (2) promoting student awareness of external awards and aid. Excluded: awards for incoming first-year students, which are managed by Undergraduate Admissions Committee.

Term: Close of the Oct Council meeting each academic year until the close of the Oct Council meeting in the next academic year. Elections for chair and vice-chair positions will be held a month prior to the Oct Council meeting.

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