



MEMORANDUM

2009/10-05

To: Chairs and Directors

From: Cristina Amon, Dean

Date: October 19, 2009

Re: Engineering Business Minor Working Group, Membership and Terms of Reference

Purpose

The Business Minor Working Group will explore the prospects for offering our undergraduate students the opportunity for an enhanced concentration of study in Business through an Engineering Business Minor. In particular, the group will consider the following:

- Structure of an Engineering Business Minor similar in format to our other Engineering Minors
- Role of existing courses within Engineering and elsewhere at UofT (Rotman, Arts and Science, UTM) and the need for any new courses
- Linkages with the Certificate in Entrepreneurship, Innovation and Small Business, Minor in Economics, Skoll Program and the ELITE program
- CEAB impact
- Whether the minor can be completed within a usual timeline (e.g. 4 years) at a normal course load. If not, the expected additional course load and/or time required to complete the requirements of the minor
- Student interest

Time Frame

The working group will work towards having the minor in place by Fall of 2010, thereby requiring approval through Faculty Council at its February 2010 meeting.

Membership

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| 1. Bryan Karney | Associate Dean (Cross Disciplinary Programs) | Chair |
| 2. Grant Allen | Vice-Dean, Undergraduate | Co-Chair |
| 3. Ken Corts | Director, Rotman-Commerce | |
| 4. Chris Damaren | Vice-Dean, Graduate | |
| 5. Murray Metcalfe | Alumnus and Adjunct Professor, Globalization | |

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| 6. Mark Fox | Mechanical and Industrial Engineering |
| 7. Barbara McCann | Registrar |
| 8. Becky Reuber | Rotman School of Management |
| 9. Lucy Huo | 3 rd Year Industrial Engineering Student |
| 10. TBA | Alumni ¹ |

Advisors/Contacts²

- Chris Kennedy, Civil Engineering
- Yuri Lawryshyn, Chemical Engineering and Applied Chemistry
- Fabian Papa, Alumnus with MBA who teaches in Civil Engineering
- Joe Paradi, Chemical Engineering and Applied Chemistry
- Eugene Polistuk, Alumnus
- Jonathan Rose, Electrical and Computer Engineering
- Tom Woods, Alumnus

Terms of Reference

1. Develop a progress report with a tentative structure for an Engineering Business Minor for discussion at the Chairs and Directors meeting in November 2009
2. Obtain agreement from Departments within and outside the Faculty with respect to the teaching of courses
3. Work with Professors Karney and Allen to oversee the initiative through the Faculty and University Governance Processes: Curriculum Committee, Executive Committee, Faculty Council, Academic Policy and Programs Committee

¹ To be finalized. An Alumnus from ECE has been identified who is very interested.

² The advisors/contacts are people who have particular interests/expertise that we intend to contact but who are not on the committee. Input from others will also be sought through C&D, the various representatives on the committee, etc.