



MEMORANDUM

To: Executive Committee of Faculty Council

From: Dr. Graeme Norval
Chair, Undergraduate Curriculum Committee

Date: April 5, 2012 for April 26, 2012 Faculty Council Meeting

Re: Revised Session Dates for the 2012-2013 Academic Year

REPORT CLASSIFICATION

This is a *Major Policy Matter* that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a regular motion (requiring a simple majority of members voting to carry).

BACKGROUND

Report 3319, listing the proposed session dates for the academic year 2012-2013, was endorsed by the Executive Committee at its November 10, 2011 meeting and approved by regular motion by Faculty Council on December 2, 2011.

Errors in the original report, namely the April 2013 session dates and the number of winter instructional days, have been corrected and the revised session dates for 2012-2013 are listed below.

STRUCTURE

Revised Session Dates for 2012-2013

	APSC	APSC-Revised
First Day of fall classes	Thursday Sept 6	Thursday Sept 6
Thanksgiving	Monday Oct 8	Monday Oct 8
Last day of Q1 courses	Friday Oct 19	Friday Oct 19
First day of Q2 courses	Monday Oct 22	Monday Oct 22
Q1 final exams	Oct 22-26	Oct 22-26
Last day of fall classes	Wednesday Dec 5	Wednesday Dec 5
Exam Study Period	Thursday Dec 6	Thursday Dec 6
Fall Exams Start**	Friday Dec 7	Friday Dec 7
Fall Exams End	Friday Dec 21	Friday Dec 21
Number of instructional days	64 days/12.8 weeks	64 days/12.8 weeks

	APSC	APSC-Revised
First day of winter classes	Tuesday Jan 8	Tuesday Jan 8
Last day of Q3 courses	Friday Feb 15	Friday Feb 15
Reading Week	February 18-22	February 18-22
First day of Q4 courses	Monday Feb 25	Monday Feb 25
Q3 final exams	Feb 25-Mar 1	Feb 25-Mar 1
Good Friday	Friday March 29	Friday March 29
Last day of winter classes	Monday April 8	Monday April 15
Exam Study Period	Tuesday April 9	Tuesday April 16
Winter Exams Start	Wednesday April 10	Wednesday April 17
Winter Exams End	Friday April 25	Tuesday April 30
Number of instructional days	59 days/11.8 weeks	64/12.8 weeks

PROCESS

The Undergraduate Curriculum Committee is composed of representatives from each program; the Vice-Dean, Undergraduate Studies; the Chair, First Year; the Associate Dean, Cross-Disciplinary Programs; and the Registrar's Office. The Committee meets regularly, and reviews changes to the curriculum.

The proposed session dates have been developed in consultation with the Faculty of Arts and Science and align well with the opening and closing of residences in the Fall and Winter Sessions.

PROGRAM

All programs are involved in these changes, and the impact on students in the various programs has been considered.

PROPOSAL/MOTION

Recommendation and Motion for Faculty Council:

“THAT the revised session dates for the 2012-2013 academic year be approved.”