



UNIVERSITY OF TORONTO  
FACULTY OF APPLIED SCIENCE & ENGINEERING

*Cristina Amon, Dean*

**MEMORANDUM**

**2010/11-10**

**To:** C&D Members  
**From:** Cristina Amon, Dean  
**Date:** February 4, 2011  
**Re:** **Dean's Strategic Fund: Call for Submissions**

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Following up on my announcement at our January 18 C&D meeting, I am pleased to invite requests for funding from the Dean's Strategic Fund.

I am looking for projects that will have broad impact within the Faculty. As examples, the initiatives being proposed could further our academic planning themes; address items identified in our Self-Study or raised in our External Review; or support the administrative staff as outlined in the recent plan. Areas such as enhancing student experience and developing multidisciplinary initiatives are just two of many to consider.

The funding will be made available for up to three years for approved projects. Within this time frame, the project must become self-sustaining, either through generation of its own income, or incorporation into the budget of the participating units. The intent is to encourage ideas to be implemented that might otherwise not get started due to lack of start-up funding.

I will convene an evaluation committee to review the submissions received and make recommendations on the awards to be made. Submissions of up to five pages should include an executive summary, full description of the project, and list annual budget requirements. Funded projects will then prepare an annual report on progress against milestones. For multi-year projects, the evaluation committee will assess these annual progress reports prior to releasing further funding.

I would be pleased to receive proposals from C&D Members **by March 15, 2011** for awards to be distributed in May 2011.