



## MEMORANDUM

**To:** Executive Committee of Faculty Council

**From:** David Cheung  
President, Engineering Society

**Date:** August 31, 2011 for October 6, 2011 Faculty Council Meeting

**Re:** **Proposed Revision to the Procedures for Committees of Council regarding Selection of Standing Committee Student Representatives**

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## REPORT CLASSIFICATION

This is a **Major Policy Matter: Regular Motion** that will be considered by the Executive Committee for endorsing and forwarding to Faculty Council for vote as a Regular Motion (requiring a simple majority of members voting to carry).

## BACKGROUND

The Faculty Council standing committees concentrate on various aspects of the Faculty and have representation from engineering departments, undergraduate students and graduate students. From a student's perspective, we appreciate the effort and achievements made towards the endless task of developing an engaging educational environment and improving the student experience.

The Faculty has constantly emphasized the importance of student input on issues relevant to their education and experience. This has led to student representation and input on multiple recent working groups and committees including: the Dean's Task Force on Engineering Leadership Education, the Divisional Space Review and Development of a Master Plan and the Academic Plan Steering Committee.

As stands, all undergraduate student representatives on the Faculty Council standing committees are appointed by the Engineering Society Executive from a pool of students elected by the student body as class representatives, one from each discipline and year. Elected class representatives are also mandated to represent their class to their professors, their discipline clubs, their departments, the Engineering Society and Faculty Council. Aside from representation, the elected class representatives also assist the discipline clubs with their social events.



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With the many different roles a class representative plays, their dedication will normally lie outside of the Faculty Council and its committees. As there are many other students genuinely interested in the specific topics discussed at the Faculty Council standing committees who may not also want to act as class representatives, we propose the selection of undergraduate students on the standing committees expand from the pool of elected class representatives to any student appointed by the Engineering Society.

**PROPOSAL/MOTION**

Recommendation and Motion for Faculty Council:

THAT the *Procedures for Committees of Council of the Faculty of Applied Science and Engineering* be revised from:

P1.1 Committees shall be appointed at the May meetings of Faculty Council (elections for student representatives shall take place in the Fall).

to:

P1.1 Committees shall be appointed at the Spring meeting of Faculty Council. Undergraduate student representatives shall be appointed by the Engineering Society Executive by the end of September.