



UNIVERSITY OF TORONTO
FACULTY OF APPLIED SCIENCE & ENGINEERING

Report No: 3248

To: Faculty Council

From: Cristina Amon, Dean

Date: May 3, 2010

Item: Proposal to amend *Bylaws of the Council of the Faculty of Applied Science and Engineering*

Background

Article B3, Regular Meetings, in the 1997 *Bylaws of the Council of the Faculty of Applied Science and Engineering (Bylaws)* state that:

Regular meetings of the Council shall be held as follows: the second Thursday in October; the last Wednesday in November; the last Monday in February and the last Wednesday in May.

In this provision the *Bylaws* accommodated class schedules so that members were able to attend meetings throughout the year. However this article does not necessarily align with the University of Toronto governance cycles. In the past governance items requiring University governance approval have been delayed due to this scheduling.

Proposal

In order to align the Faculty Council meeting dates to ensure efficient governance approvals at the University governance level, the following amendment is proposed that Article B3 of the *Bylaws of the Council of the Faculty of Applied Science and Engineering* now reads:

Regular meetings of the Council shall be held a minimum of three times per academic year and will align with the University of Toronto governance meeting schedule. Meeting dates will be confirmed with members of Faculty Council no later than the end of June of the previous academic year.