



MEMORANDUM

To: Executive Committee of Faculty Council

From: Dr. Graeme Norval
Chair, Undergraduate Curriculum Committee

Date: August 27, 2013 for October 18, 2013 Faculty Council Meeting

Re: Undergraduate Curriculum Committee Goals, 2013-14

REPORT CLASSIFICATION

This is a routine or minor policy matter that will be considered by the Executive Committee for approving and forwarding to Faculty Council for information.

COMMITTEE GOALS

The primary responsibility of the committee is in the management of the Undergraduate Curriculum and the preparation of the academic content of the Faculty Calendar. The primary committee goal will be ensure that curriculum and calendar changes are reviewed and processed in a timely fashion (major changes due by the Executive Committee meeting of November 5th).

There are five major activities expected this year:

1. MSE will adjust the change their 2nd year program, and eliminate the use of quarter courses; these are the only quarter courses in the Faculty.
2. A proposal from the Division of Engineering Science regarding the options and courses is expected.
3. A proposal regarding a Biomedical Engineering Minor is expected.
4. A proposal to run a first year program at UTM needs to be implemented with a calendar entry.
5. A report is expected from the first year task force which may impact curriculum decisions.
6. If time permits, the committee will be able to work on normalizing the implementation of elective selection and timetabling across the Faculty.

PROPOSAL/MOTION

For information.