



2018-19/10

## MEMORANDUM

**To:** Faculty, Students and Staff, Faculty of Applied Science & Engineering  
**From:** Cristina Amon, Dean  
**Date:** Thursday, April 11, 2019  
**Re:** **Joint Task Force on Academic Advising and Mental Health**

It has been a few years since the Faculty Council of the Faculty of Applied Science & Engineering received the final reports of the Dean's Task Force on Academic Advising (2016) and the Decanal Task Force on Mental Health (2017). At this time, I have asked the Chairs of both task forces to collaborate and structure a **Joint Task Force on Academic Advising and Mental Health**.

This Joint Task Force will review the reports of the previous task forces, actions undertaken to date, and make short- as well as long-term recommendations for the Faculty.

Areas of focus for the Joint Task Force on Academic Advising and Mental Health will include:

- Academic advising resources, staff complement and training.
- Mental health and wellness training for students, staff, faculty and teaching assistants.
- Review Faculty policies and resources with a mental health and wellness lens.
- Consult with Health & Wellness Services, Accessibility Services and other service providers and make recommendations for existing or new partnerships.
- Consider a permanent committee structure to ensure student experience, wellness and mental health issues are continuously prioritized by the Faculty.
- Additional issues as deemed critical by the Task Force.

As some of the staff and students who served on the original task forces are no longer with the Faculty, or continue in unrelated capacities, the co-chairs of the new Task Force have created an original membership for the new Joint Task Force.

I request the submission of the Task Force's final report to the Dean no later than Friday, August 30, 2019.



UNIVERSITY OF TORONTO  
FACULTY OF APPLIED SCIENCE & ENGINEERING

I am grateful to the following individuals who have agreed to serve on the Joint Task Force:

- Tom Coyle, Vice-Dean, Undergraduate (Co-chair)
- Don MacMillan, Faculty Registrar (Co-chair)
- Julie Audet, Vice-Dean, Graduate Studies
- Shayni Curtis-Clarke, Academic Advisor, Civil & Mineral Engineering
- Melissa Fernandes, Assistant Director, Health Promotion & Strategic Projects, Health & Wellness
- Jason Foster, Associate Chair, Engineering Science
- Leslie Grife, Assistant Director, First Year Academic Services
- Cori Hanson, Assistant Director, Student Experience & Teaching Development
- Shivani Nathoo, President, Engineering Society 2018-19
- Micah Stickel, Vice-Dean, First Year
- TBA: Engineering Society representative
- TBA: Undergraduate student representative
- Samantha Cheung, Graduate student representative
- Dani Couture, Communications Coordinator, Registrar's Office will provide administrative support to the Task Force.

**Resources:**

- August 2016 [Dean's Task Force on Academic Advising](#), Don MacMillan, Faculty Registrar (Chair)
- January 2017 [Decanal Task Force on Mental Health](#), Prof. Thomas Coyle, Vice-Dean, Undergraduate (Chair)